

Multiware Toolkit for Peachtree V2.1

Users Manual

30 July 2008
Multiware, Inc.
(530) 756-3291
www.multiwareinc.com

Revised 2013.04.18

Copyright © 2007-2013, Multiware, Inc. of Davis, California

All Rights Reserved.

Produced in the United States of America

No part of this publication may be reproduced, stored in any retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without prior written permission of the publisher.

Peachtree is a registered trademark, and Peachtree Accounting is a trademark of Best Software SB, Inc. Microsoft, Windows, Windows NT, and the Windows logo are registered trademarks of Microsoft Corporation. All other brands are trademarks of their respective companies.

The information in this document is subject to change without notice and should not be construed as a commitment by Multiware, Inc. Multiware is not responsible for any inadvertent errors that may appear in this document.

This document describes the **Multiware Toolkit for Peachtree V2.1** software product.

TABLE OF CONTENTS

1	Introduction	1
1.1	What is it?	1
1.2	Prerequisites	1
1.3	Installation.....	1
1.4	A Note about Security	1
1.5	The Objects	1
1.6	The Common Methods.....	2
1.6.1	Using the DefineFilter method	3
1.7	Properties.....	3
2	Registration	4
3	The Tools.....	5
3.1	Multiware MS Access Tool.....	6
3.1.1	The Main Form.....	6
3.1.2	Access Design mode.....	11
3.2	Multiware MS Excel Tool.....	12
3.2.1	Opening the Tool.....	12
3.2.2	Generating a Report.....	13
3.2.3	Viewing Another Report	14
3.2.4	Printing a Report.....	14
3.2.5	Modifying a Report	14
3.3	Data Checker for Peachtree.....	15
4	Programming Interface	16
4.1	Exporting data in Access.....	16
4.2	Running a Report in Access	17
4.3	Loading an Excel Spreadsheet.....	18
4.4	Importing Data into Peachtree.....	20
5	Library Class Objects	22
5.1	Adjustment Journal Fields.....	22
5.2	Assemblies Journal Properties.....	24
5.3	Bill of Materials List Properties	26
5.4	Cash Receipts Journal Fields.....	27
5.4	Cash Receipts Journal Fields.....	27
5.5	Chart of Accounts Fields.....	31
5.6	Company Information Fields.....	32
5.7	Cost Code List Fields	33
5.8	Customer Defaults Fields	34
5.9	Customer List Fields	35
5.10	Default Accounts Fields	39
5.11	Employee List Fields.....	41
5.12	Expense Ticket Register Fields.....	46
5.13	General Journal Fields.....	48
5.14	General Ledger Rows Fields	50
5.15	Inventory Item Defaults Fields.....	51
5.16	Inventory Item List Fields	52
5.17	Item Tax Types Fields.....	56
5.18	Job Defaults Fields	57
5.19	Job List Fields	58
5.20	Payments Journal Fields.....	60
5.21	Payroll Journal Fields.....	64
5.22	Peachtree Fields.....	66
5.23	Phase List Fields.....	68
5.24	Purchase Journal Fields.....	69
5.25	Purchase Order Journal Fields.....	73

5.26	Sales Journal Fields	76
5.27	Sales Order Journal Fields.....	81
5.28	Sales Tax Authorities Fields.....	84
5.29	Sales Tax Codes Fields.....	85
5.30	Shipping Methods Fields.....	86
5.31	Time Ticket Register Fields	87
5.32	Unit/Measure List Fields	90
5.33	Vendor Defaults Fields.....	91
5.34	Vendor List Fields.....	92
5.35	Work Ticket Fields.....	95

1 Introduction

Thank you for purchasing the **Multiware Toolkit for Peachtree V2.1**. It's a powerful set of tools that gives you powerful new ways to exchange accounting data with your Peachtree™ Accounting software versions 2004 through 2009.

1.1 What is it?

The software consists of three basic components:

- **MWLibraryForPT** – A library of objects and methods that uses Active-X and COM to exchange data with a specified Peachtree Accounting database. It is provided as a Dynamic Link Library (DLL) file.
- **MW Access Tool For Peachtree** – A Microsoft Access database file that uses the MWLibraryForPT module to exchange accounting data with your Peachtree Accounting software.
- **MW Excel Tool For Peachtree** – A Microsoft Excel workbook file that uses the MWLibraryForPT module to retrieve accounting data from your Peachtree Accounting software.
- **DataCheckerForPT** – a utility that will scan your Peachtree ptb backup files for physical damage.

1.2 Prerequisites

In order to use the Multiware Toolkit for Peachtree, you must have a Windows-compatible computer with some version of Peachtree 2004 or later installed. In addition you will need MS Office 2000, 2002, 2003, or 2007 preferably including Microsoft Access in order to use the Excel and/or Access tools.

If you want to write your own custom applications using MWLibraryForPT, you will also need a COM compatible development tool such as Microsoft Visual Basic 6 or Microsoft VS.NET.

1.3 Installation

The **Multiware Toolkit for Peachtree** is provided as an installable executable file. Double-click on the installation kit file to start the installation process. Use the **InstallShield** wizard to direct the process. Read the license agreement carefully before agreeing to install the software kit.

Once the product is installed, you can run the tools from the Start menu. Click on **Start**, then on **All Programs**, then on **Multiware Toolkit for Peachtree**.

1.4 A Note about Security

The Multiware Toolkit for Peachtree components utilize Microsoft Active-X™ Technology to communicate with Peachtree Accounting software and Microsoft Office applications. In addition, the library makes extensive use of VBA script code to transport, manipulate, format, and display accounting data. Because Active-X and VBA script have provided useful avenues for malicious programmers, we all need to be aware of security issues.

When you use Microsoft Excel to open the Multiware Excel tool or Microsoft Access to open the Multiware Access tool, you may see a warning message that advises against opening the file unless you are certain it does not contain code that was intended to harm your computer. The Multiware tools do not contain such code, and you should feel comfortable opening them. While you can elect to omit such messages by reducing the level of security in Access, we recommend that you do not, as there may be other risks in your environment that you would want to be aware of.

1.5 The Objects

The Multiware Toolkit for Peachtree library gives you access to various Peachtree Accounting tables, journals, and reports. It makes them available to you in the form of *objects*. Each object represents a table, a journal, a list, or a report. All objects

support a common set of *methods*. With the methods, you can send data to or receive data from your Peachtree Accounting database. Table 1 lists the objects that are accessible through the library.

Object	Readable (“Exportable”)	Writeable (“Importable”)
Adjustments Journal	Yes	Yes
Assemblies Journal	Yes	Yes
Bill Of Materials List	Yes	Yes
Cash Receipts Journal	Yes	Yes
Company Information	Yes	No
Cost Code List	Yes	Yes
Customer Defaults	Yes	No
Customer List	Yes	Yes
Default Accounts	Yes	No
Employee List	Yes	Yes
Expense Ticket Register	Yes	Yes
General Journal	Yes	Yes
General Ledger Rows	Yes	No
Inventory Item Defaults	Yes	No
Inventory Item List	Yes	Yes
Item Tax Types	Yes	No
Job Defaults	Yes	No
Job List	Yes	Yes
Payments Journal	Yes	Yes
Payroll Journal	Yes	Yes
Peachtree Data	Yes	No
Phase List	Yes	Yes
Purchase Journal	Yes	Yes
Purchase Order Journal	Yes	Yes
Sales Journal	Yes	Yes
Sales Order Journal	Yes	Yes
Sales Tax Authorities	Yes	No
Sales Tax Codes	Yes	No
Shipping Methods	Yes	No
Time Ticket Register	Yes	Yes
Unit Of Measure List	Yes	Yes
Vendor Defaults	Yes	No
Work Ticket List	Yes	Yes

1.6 The Common Methods

- **OpenData** – Retrieves accounting data and stores it in the object
- **DefineFilter** – Programmatic way of defining a filter
- **ShowFilter** – Displays a dialog that allows you to pick data fields
- **UseFilter** – Selects a named filter for use when retrieving data
- **CloseData** – Closes the object
- **CreateData** – Creates an import data stream
- **Import** – Pushes accounting data into your Peachtree Accounting database
- **Update** – Modifies an existing record

1.6.1 Using the DefineFilter method

The DefineFilter method lets you programmatically define how you want to filter data before you invoke the OpenData method. The arguments for the DefineFilter methods are as follows:

FilterName	This can be any name you wish to associate with the filter and corresponds to the name you should use in the <i>UseFilter</i> method, which should be invoked before calling the <i>OpenData</i> method.
Sort	This is the text for one of the selections from the sort list for the form that appears when you invoke the <i>ShowFilter</i> method for the object.
<FilterData>	There are a variable list of arguments that appear here. The list corresponds to the arguments on the form that appears when you invoke the <i>ShowFilter</i> method for the object.
Fields	The last argument is a list of fields that you want to be included in the export. Items on the list are separated by commas and the names of the fields are the field names shown in chapter 5 of this manual. For fields that are indexed, all indexed values are included if you use the field name. The field name "General" is also recognized and will include all fields except the ones that are indexed.

Example:

```
SortBy = "CustomerID"
CustomerIDFrom = "AAAA"
CustomerIDTo = "AZZZ"
CustomerNameFrom = ""
CustomerNameTo = ""
CustomerTypeFrom = ""
CustomerTypeTo = ""
ActiveFlag = "Active"
CustomerProspect = "Customer"
Fields = "Customer,CustomFields"
Status = oCustomer.DefineFilter(FilterName, SortBy, CustomerIDFrom, _
    CustomerIDTo, CustomerNameFrom, CustomerNameTo, CustomerTypeFrom, _
    CustomerTypeTo, ActiveFlag, CustomerProspect, Fields)

Status = oCustomer.UseFilter(FilterName)
```

The MS Access tool has a form with buttons on it for each class that has a DefineFilter method. Clicking a button on this form will call a routine that uses DefineFilter for the associated class to export data from Peachtree. You can examine the code behind the form to see examples similar to the customer example above. If you do not have MS Access, locate the file *DefineFilterExamples.txt* in the folder *CodeExamples* at the directory where the *MWToolkitForPT* was installed to see the code behind the MS Access form.

1.7 Properties

Every object in the library contains and supports a set of properties. It is the set of properties of an object that constitutes your accounting data. For example, the *Company Information* object supports several properties, including *Name*, *Address1*, *City*, *State*, and *Zipcode*. You can use the *OpenData* method to read (or "export") these values into the Excel tool, the Access tool, or your own Active-X/COM tool. Similarly, you can set object properties (or "import" them into Peachtree) from the Access tool or a specially written tool of your own. See Section 4 for more information.

2 Registration

The Multiware Toolkit for Peachtree ships in demonstration mode. Demonstration mode is fully functional for 15 days, after which you will not be able to access your Peachtree data from the tools. You should register the product before the expiration period to insure uninterrupted use.

Before you register the application the Access and Excel tool will display a Register button. When you click this button the Registration form shown in Figure 2-1 appears.

The image shows a 'Registration Dialog' window. At the top, it says 'This application is running in trial mode.' Below this is a section titled 'Registration Info' with the instruction: 'Enter your serial number below to register, or click Run Trial button to continue trial.' There are two rows of input fields: 'Fingerprint:' with five boxes separated by dashes, and 'Unlock code:' with five boxes separated by dashes. An 'OK' button is centered below these fields. Below the 'Registration Info' section is another section titled 'Trial Running' which displays 'Days to end of trial period: 30 Day(s)' and 'Run times left: 97 Time(s)'. A 'Run Trial' button is located to the right of the 'Run times left' text.

Figure 2-1. Registration form 1.

To register the product you will need to contact Multiware Software, Inc. by emailing the fingerprint to TechSupport@MultiwareSoftware.com. To continue with registration enter the Unlock Code then click the OK button. To register at a later time, click the Run Trial button.

3 The Tools

We currently provide you with two powerful tools: one for use with MS Access, the other for use with MS Excel. These tools let you 1) immediately put the package to work, pulling your data into customizable reports and spreadsheets, and 2) see how to use the objects and methods supplied in the library. You can also use the MWLibraryForPT library with any COM (Active-X) development tool such as VB6, C++ and VS.NET to develop your own custom application that interacts directly with the Peachtree database. The Access and Excel tools contain quite a bit of VBA code that illustrates how to access the Peachtree data, and this code can easily be ported to other development applications.

The tools both contain a number of standard reports that you can display and print immediately. Because Microsoft Access and Microsoft Excel are extremely popular and flexible tools with years of development and customer feedback behind them and with many reference books about them, they offer an excellent platform for you to design and control your own views of the Peachtree data.

With both tools you can make simple formatting changes to reports without programming. Changing the format of rows, columns, and individual fields is accomplished in the usual manner using the standard Excel and Access toolbars and menu items. If you need to go further, and manipulate data items, make decisions based on their values, or produce new reports or formats, you may need to work at the VBA coding level. VBA is Microsoft's *Visual Basic for Applications*, which is included with your Excel or Access products. VBA is a specialized version of Visual Basic that you can use to retrieve Peachtree data and manipulate it in virtually any way you like. Some of the reports distributed by Multiware are created using VBA code. You can use that code as a basis from which to work from when creating your own custom reports.

3.1 Multware MS Access Tool

The Multware MS Access tool provides an easy way for you to interact with the Peachtree data using a single Access file, MW-AccessToolForPTV2-0.mdb. You can capture data for any of the objects, run standard reports or reports of your own design, and write data back to Peachtree.

MS Access is a great tool for designing your own custom reports based on the Peachtree data. The tool provides a number of standard reports that you can use as a starting point for your own reports. Or if you have some other report in mind, you can use the intuitive query and report design components of Access to build exactly the report you need. And for more complex reports you can use VBA code to give you complete control over the data.

The Multware MS Access tool also has some examples of how to write data back to Peachtree. With the ability to both read and write Peachtree data you can design powerful Access applications that let you go beyond the functionality of the Peachtree forms to interact with the data the way you want.

3.1.1 The Main Form

When you open the MW-AccessToolForPTV2-0.mdb file, it immediately attempts to communicate with your Peachtree Accounting software. If Peachtree Accounting is not already running, it starts. You should open your company's accounting file in Peachtree, and then once again select the Access window.

If you are opening the MW-AccessToolForPTV2-0.mdb file for the first time, it should display a *splash screen*, identifying the program and its version number. (If you don't want the splash screen to display every time you start the tool, click the checkbox.) After you click Close, you'll see the main form, shown in Figure 3-1. The main form contains the following:

- your Peachtree company name in the title bar of the form
- a button labeled Export Data from Peachtree
- a button labeled Sample Reports
- a button labeled Examples of Exporting
- a button labeled Register
- a yellow status line

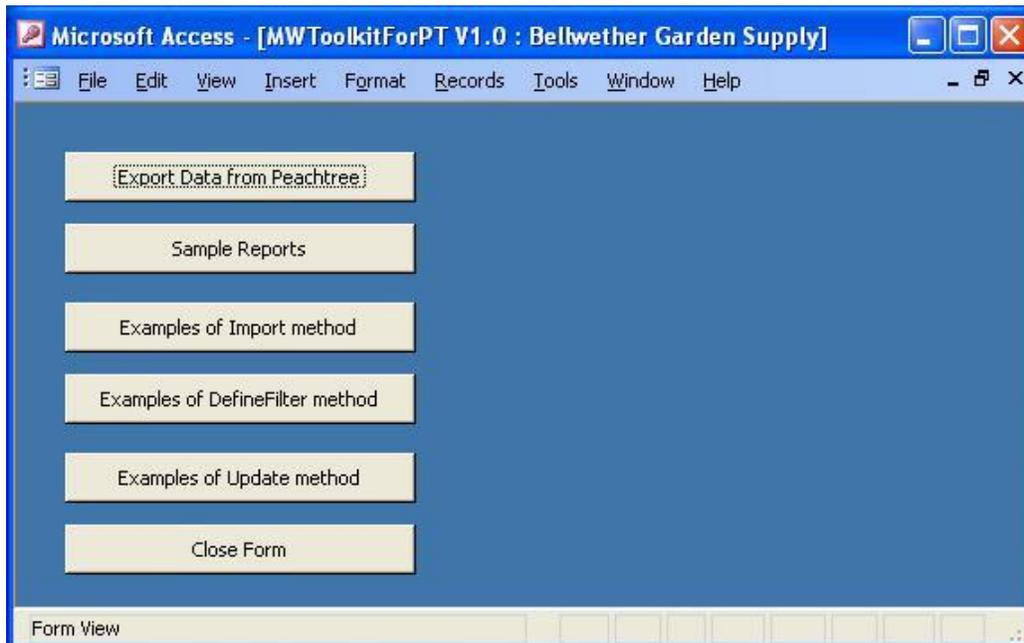


Figure 3-1. MW-AccessToolForPT main form.

3.1.1.1 Exporting Data

Clicking the Export Data from Peachtree button displays the form shown in Figure 3-2, which allows you to selectively populate the Access tables with the latest data from Peachtree. Just click the button for the data you want to export from Peachtree. For many of the objects clicking the associated button will bring up a filter form that will allow you to selectively choose what data you want included in the export and how you want the data sorted. If you click the Clear All Tables button on this form all data in the Access tables will be deleted.

3.1.1.2 Sample Reports

Clicking the Sample Reports button on the main menu displays a form that is almost identical to the Export form shown in Figure 3-2 except the form is titled "Example Reports". This form allows you to select standard reports to display. Just click the button of the report you want. Currently the tool only has one report per object. Some of the reports use predesigned filters to generate only the data needed for the report. This allows smaller amounts of data to be exported than the default amount of data generated by the Export form, speeding up the generation of the report. Nevertheless, some reports require a large amount of data to be exported from Peachtree, depending on the size of your database, so these take a while before the report appears. Running some reports also causes the filter form to pop up to let you select what data to generate for the report.

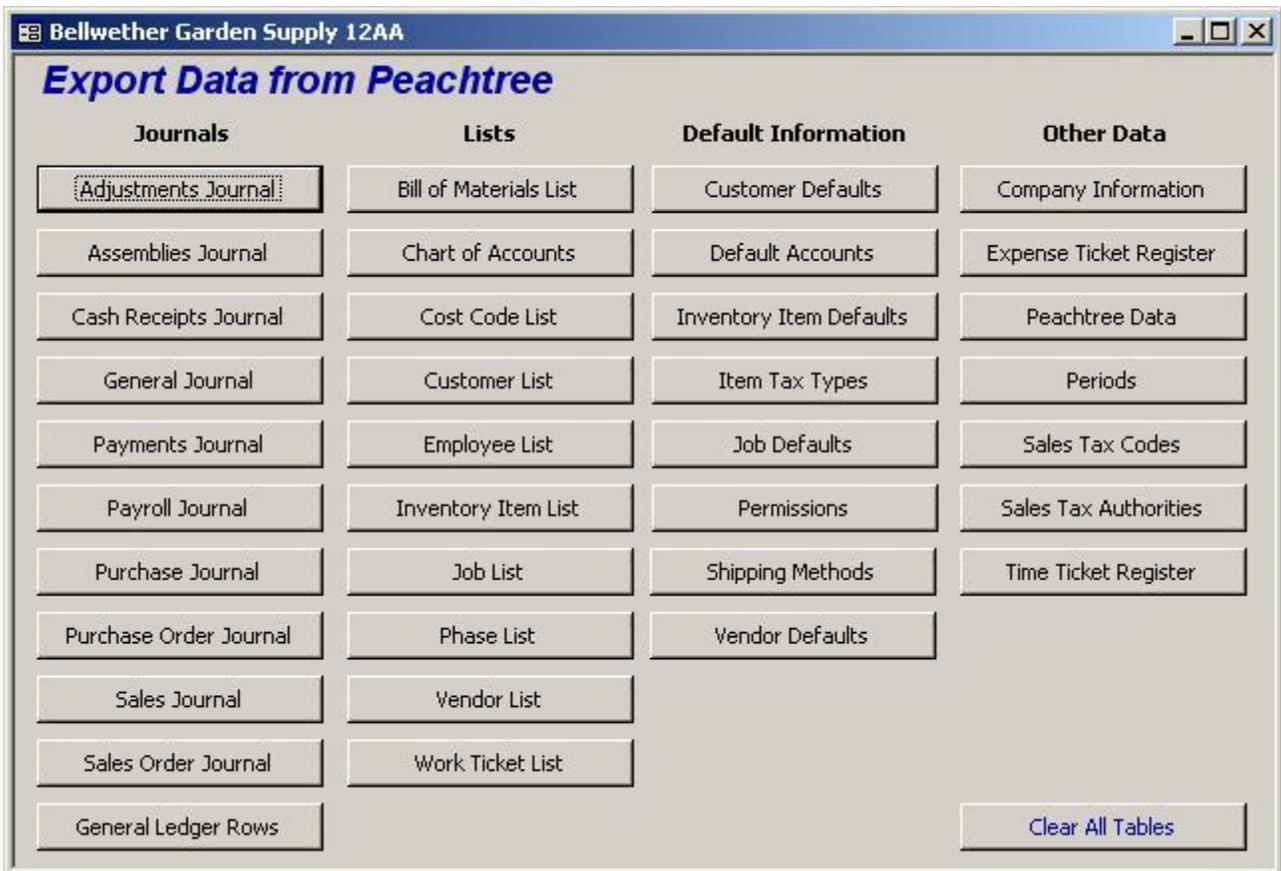


Figure 3-2. MW-AccessToolForPT Export form.

3.1.1.3 Examples of Import Method

Clicking the Examples of Import Method button on the main menu displays the form shown in Figure 3-3. Notice that there are fewer buttons on this form than on the Export form. That is because not all objects are importable. To import a sample record to your Peachtree database, click the button for the type of record you want to insert. Depending on how large your database is, some imports can take some time to complete. This isn't because the import operation itself takes so long, but because the sample import routines need to create imported data that is consistent with *your* company records, and that requires examining your data for appropriate information to use.

Warning: Clicking the buttons on the Import form will cause new records to be inserted into your database. Although the example import routines often describe what data they are going to import, it is probably best to back up your Peachtree data before trying these operations, then, after examining the imported data in Peachtree, you can restore your data. Alternatively you can delete the imported records in Peachtree after you have examined them. Or you may want to try these operations with one of the sample databases in Peachtree.

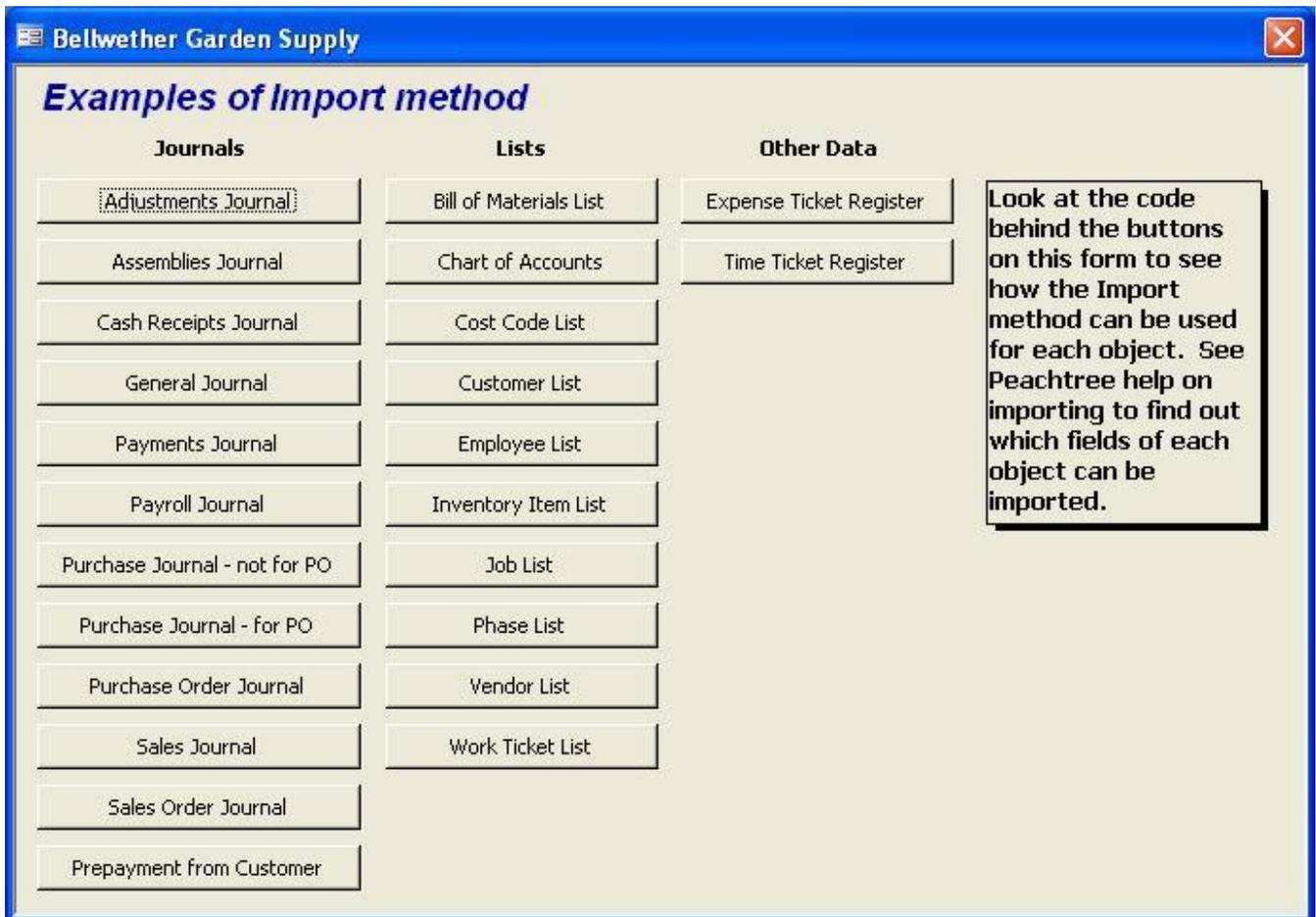


Figure 3-3. MW-AccessToolForPT Import form.

3.1.1.4 Examples of DefineFilter Method

Clicking the Examples of DefineFilter Method button on the main menu displays the form shown in Figure 3-4. Notice that there are fewer buttons on this form than on the Export form. That is because not all objects need a DefineFilter method. To export data using a DefineFilter method, click the button for the type of record you want to export. On the Export form when you clicked one of the equivalent buttons a filter form would pop up so you could manually define how you wanted to filter the export data. On this form the filter parameters are defined programmatically in the code behind the form, so the export is performed immediately upon clicking the button. Depending on how large your database is, some exports can take some time to complete. Since the filter parameters are set programmatically, you must alter the VBA code behind the buttons to change the filter parameters that will be used.

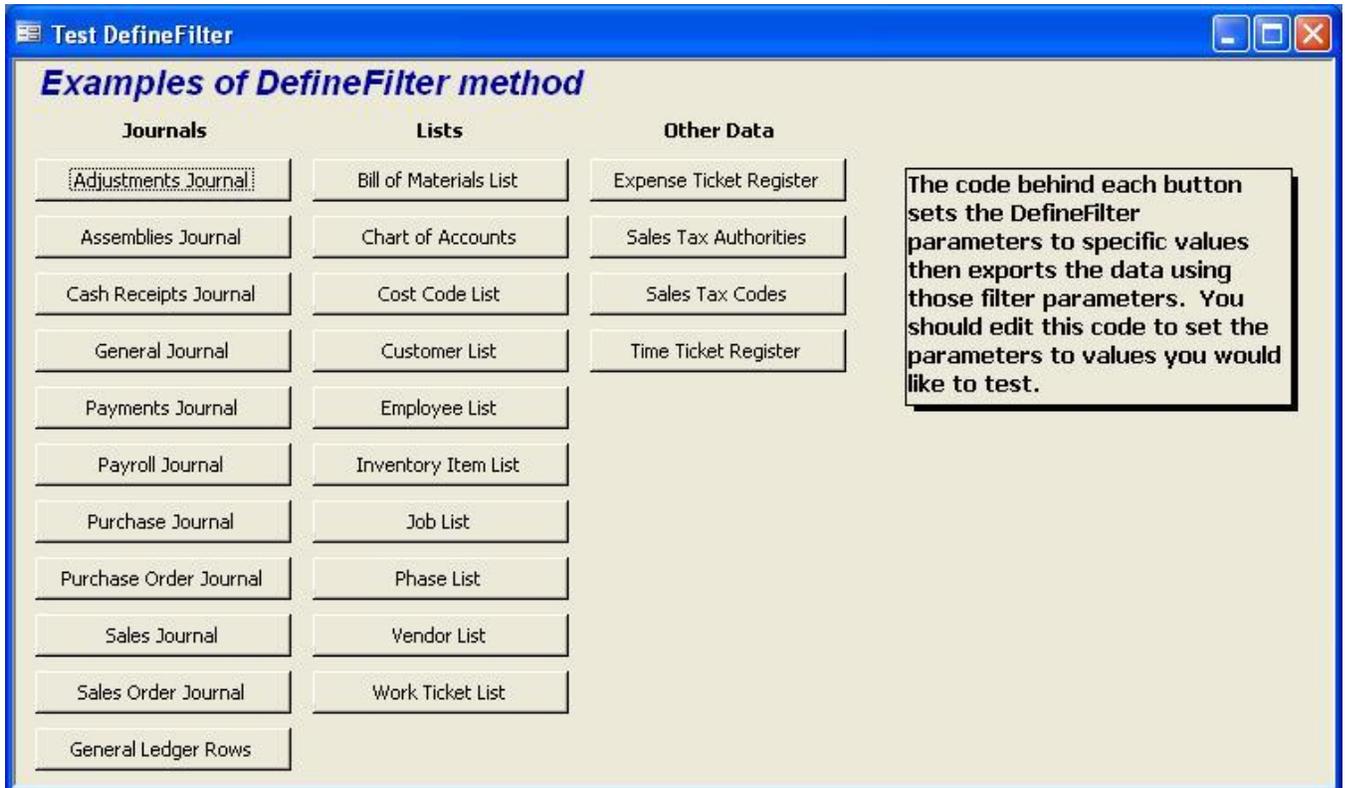


Figure 3-4. MW-AccessToolForPT DefineFilter form.

3.1.1.5 Examples of Update Method

Clicking the Examples of Update Method button on the main menu displays the form shown in Figure 3-5. Notice that there are fewer buttons on this form than on the Export form. That is because not all objects can be updated. To update data using a Update method, click the button for the type of record you want to update. This form assumes you have already created a test record of the same type on the Import form and will perform the Update on that record. The code behind the buttons illustrates how to call the update method.

For the buttons that are grayed out the Update method has not been implemented yet. We plan to do so in a future release.

The Work Ticket class does not actually perform an update because Peachtree does not allow that at this time.

For the journal and ticket register classes the data is not actually updated because Peachtree does not actually allow that. Instead the toolkit library deletes the original record and inserts a replacement record. This is not an ideal situation: if something goes wrong with the delete you could loose that record. And if for some reason the replacement record will not import, then the library has to attempt to restore the original data. For that reason we recommend that if possible you perform journal and ticket updates from within Peachtree. If you decide to update journal or ticket records through the toolkit, it is recommended that you only update one transaction at a time to avoid the complex situation where one of a set of transactions has a problem.

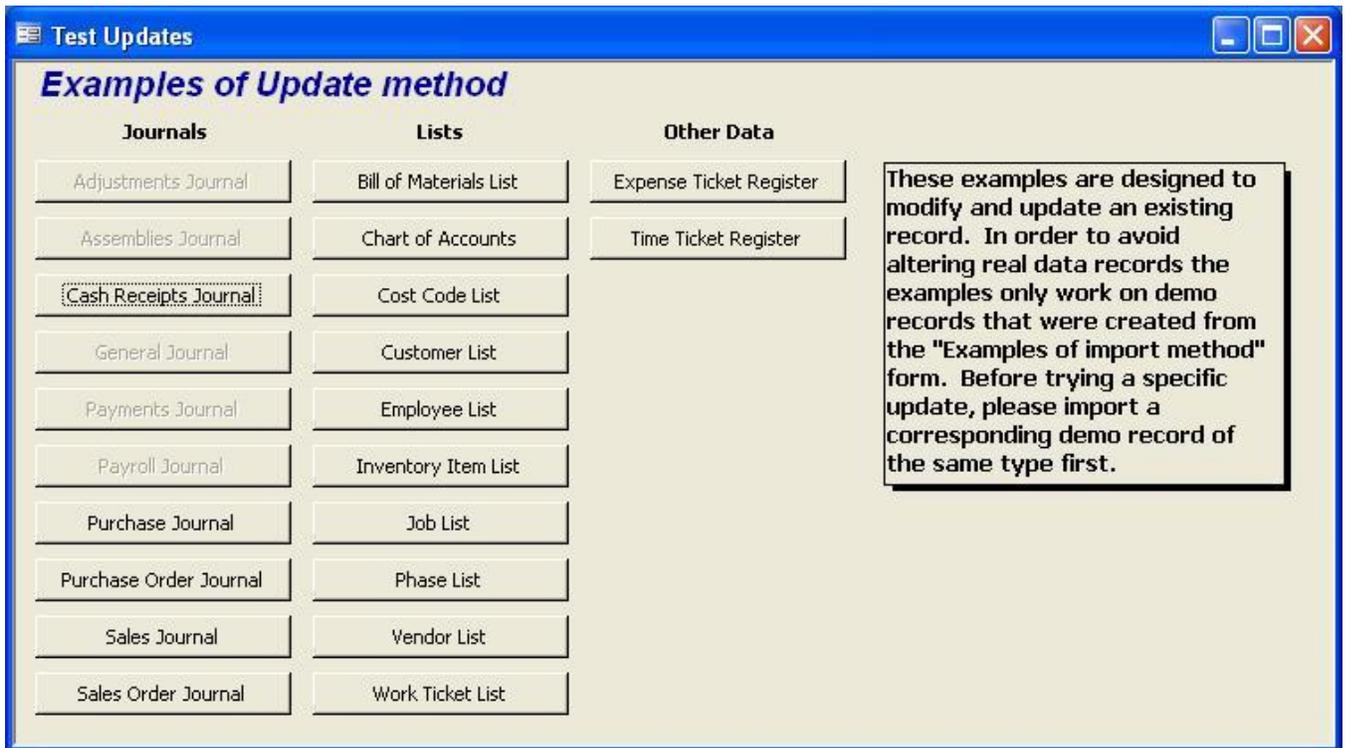


Figure 3-4. MW-AccessToolForPT DefineFilter form.

3.1.1.6 Registration

The Register button will only show up if the product is not registered. If you have not already registered the product with Multiware, please do so now. Registering the product ensures that you will continue to be able to use it past the trial period, and entitles you to product support. You have 30 days from installation to register the product. The yellow status line will tell you how many days are left to register.

3.1.2 Access Design mode

Let's explore the Access tool under-the-hood to see how it is structured. To enter the Access design mode you need to close the main form. You can do this by selecting **File:Close** from the menu bar. This should take you to the Access database form where you can explore all the objects in the database.

3.1.2.1 Tables

Notice that there are many tables. This is where records are stored when you export data from Peachtree. When you run reports from the Sample Reports form, the data for the reports is read from Peachtree first so that it is fresh. The report data is stored in these same tables, so the tables will contain the result of your last export or report operation.

For many of the objects the data is placed in more than one table. For example the Customer List object data is actually stored in three tables: *Customer List*, *Customer List Detail*, and *Customer List ShipTo Addresses*. This is because we are presenting a relational view of the data. For example, each customer in the *Customer List* table has an entry for each of the accounting periods in the *Customer List Detail* table and an entry for each of up to 9 ShipTo addresses in the *Customer List ShipTo Addresses* table. The *Customer List* table is the main table and the other two tables have a one-to-many relationship. This relationship has been defined on the Access Relationship form to have referential integrity.

You will also see some tables whose name begins with "Temporary". In some cases before running a report the data is assembled in a temporary table in a specific format to simplify the design of the report.

After exporting data from your database into the Access tables, drop down to design mode and examine the data in the tables to get familiar with what information is available and how it is structured.

3.1.2.2 Queries

The graphical query design features in Access are one of its most powerful features. Queries allow you to assemble data from multiple tables in the way you need to view the information. We have provided several queries that are used for some of the sample reports. It is often a good idea to design a report to get its data from a query rather than a table because you can assemble exactly the data you need in the query.

3.1.2.3 Forms

The forms you see are the ones that are described earlier in this section. Forms are another powerful feature of Access – you can design forms to view and manipulate your data. The forms we have provided are very simple – they just have a collection of buttons that you can click. When you click any particular button a VBA subroutine in the form is run to perform an appropriate action. To see the code behind the form, open the form in design mode and click the Code button on the Access button bar. Don't worry about the code for now - VBA programming is discussed in Section 4.

3.1.2.4 Reports

There are a number of standard reports that are provided with the Access application. You can open a report in design mode and modify it any way you want. However, it is probably a good idea to make a copy of the original report first so you don't lose its design. The standard reports all have a little bit of VBA code behind them to maximize the report on display and to pop up a message box if there is no data for the report. To view the VBA code, open the report and click the Code button on the Access button bar.

3.1.2.5 Modules

Modules hold VBA code functions and subroutines. You'll see a module for each of the Peachtree exportable objects. When you click one of the buttons on the Export Data or Report Examples form the necessary data needs to be exported from Peachtree and stored in the Access tables. This operation is performed by a routine in the corresponding module. Some of the modules also contain routines for assembling data in temporary tables for associated reports. To view the VBA code, open a module. Don't worry about the code for now – VBA coding will be discussed in Section 4.

3.2 Multiware MS Excel Tool

The Multiware MS Excel tool is a powerful set of Excel worksheets contained in one Excel workbook file, MW-ExcelToolForPTV2-0.xls. From that workbook, you can view all of your primary Peachtree accounting data. Each worksheet is formatted in a manner that produces an attractive printed output.

You'll find it easy to customize the format to best fit your needs. For example, you can easily adjust field widths, titles and subtitles, page layout, page margins, and fonts, just as you would for any Excel spreadsheet. Many of the journal sheets show sums of credit and debit columns, making it easy to verify that they add up as they're supposed to.

3.2.1 Opening the Tool

When you open the MW-ExcelToolForPTV2-0.xls file, it immediately attempts to communicate with your Peachtree Accounting software. If Peachtree Accounting is not already running, it starts. You should open your company's accounting file in Peachtree, and then once again select the Excel window.

If you are opening the MW-ExcelToolForPTV2-0.xls file for the first time, it should display a *splash screen*, identifying the program and its version number. After you click **Close**, you'll see the Main worksheet, showing the following contents:

- your company name
- file path to your Peachtree data
- a button labeled **Reports**
- a button labeled **Register**

Figure 3-4 illustrates the appearance of the Main worksheet. If you have not already registered the product with Multiware, please do so now. Registering the product ensures that you will continue to be able to use it past the trial period, and entitles you to product support.

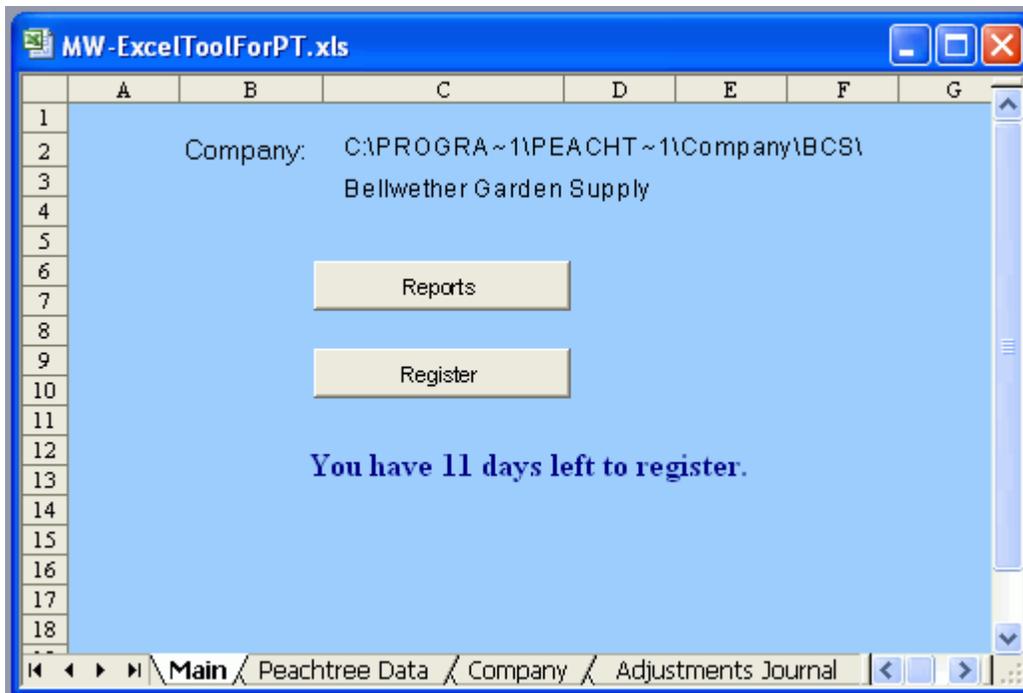


Figure 3-4 – Main Worksheet in MW_ExcelToolForPT.xls

3.2.2 Generating a Report

If it is not already selected, select the Main worksheet, which should be the first (left-most) worksheet in the set of tabs at the bottom of the Excel window. Press the button labeled **Reports**. You should see the Report Selection Dialog, as shown in Figure 3-5.

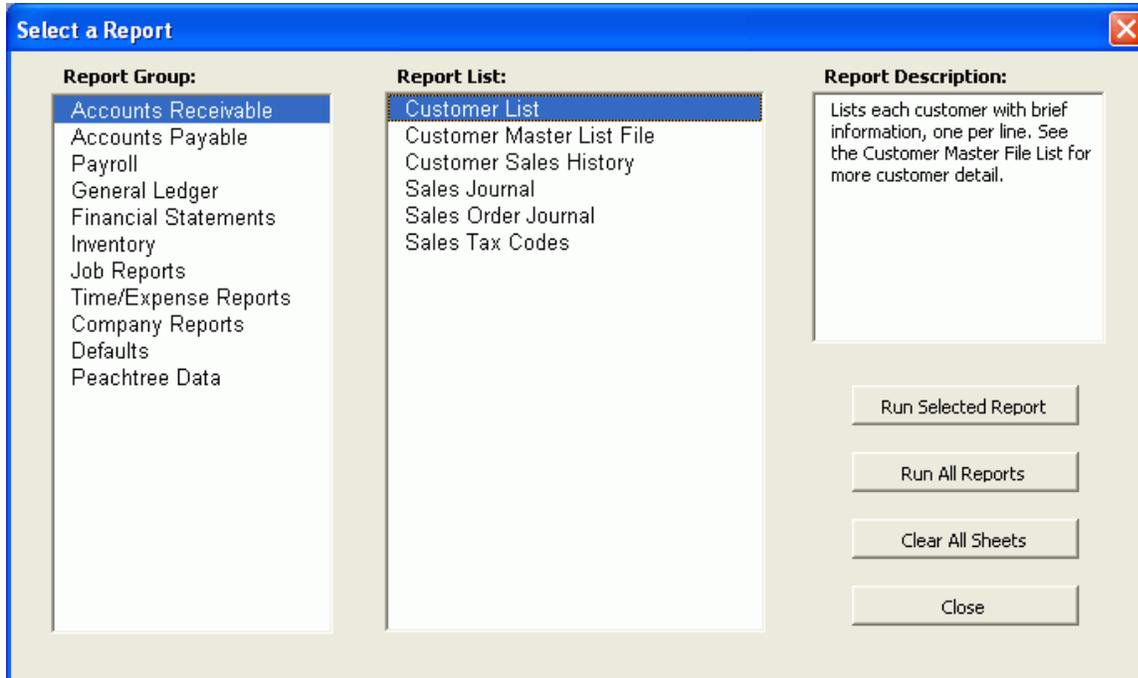


Figure 3-5 – Report Selection Dialog

There are three panels labeled **Report Group**, **Report List**, and **Report Description**. If you want to generate all report views, populating all worksheets, click the button marked Run All Reports. To run only one particular report, start by clicking on one of the categories listed under **Report Group**. Then select a report under **Report List**. The **Report Description** panel provides a short description of the report you've chosen. When you click on Run Selected Report, Excel will extract the appropriate accounting data from your Peachtree database and will store it in the worksheet for that report view. Figure 3-6 shows the result of selecting the **Customer List** report.

Note how each report view contains three buttons at the top left corner: Main Sheet, Refresh, and Print. The Main Sheet button makes it easy to return to the main worksheet, where you can choose to run another report, run all reports, clear all sheets, or close the workbook. The Refresh button discards all data on the current sheet, and extracts and formats current data from the Peachtree Accounting database. Pressing the Print button opens the Print Preview dialog when you want to print a report.

	A	B	C	D	E
1	Main Sheet	Refresh	Print	Bellwether Garden Supply	
2	Customer List				
3					
4					
5	Customer ID	Name	Contact	Telephone	Email
6	ALDRED	Aldred Builders, Inc.	Tony Aldred	770-555-0654	taldred@sample.peachtree.c
7	ARCHER	Archer Scapes and Ponds	Nancy Archer	770-555-4660	narcher@sample.peachtree.
8	ARMSTRONG	Armstrong Landscaping	Emma Armstrong	770-555-8824	earmstrong@sample.peacht
9	CANNON	Cannon Healthcare Center	Natasha Cannon, M.D.	770-555-4128	ncannon@sample.peachtree
10	CHAPPLE	Chapple Law Offices	Francis Chapple	770-555-8858	fchapple@sample.peachtree
11	CUMMINGS	Cummings Construction	Betty Cummings	770-555-1147	bcummings@sample.peacht
12	DASH	Dash Business Systems	McKenzie Dash	770-555-9988	mdash@sample.peachtree.c
13	EVERLY	Everly Property Management	Lee Everly	770-555-6660	leverly@sample.peachtree.c
14	FRANKLIN	Franklin Botanical Gardens	George Franklin	770 555-9598	franklingardens@sample.pe
15	FREEMOND	Freemond Country Club	Delores Freemond	770-555-8967	dfreemond@sample.peachtr
16	FROST	Frost Technology Park	Kyle Frost	770-555-4153	kifrost@sample.peachtree.c
17	GOLDEN	Golden Gardens	Mike Baxter	404 555-7763	goldengardens@sample.peac
18	GORDON	Gordon Park @ Recreation Center	Kathryn Gordon	770-555-0014	kgordon@sample.peachtree

Figure 3-6 – Typical Report Worksheet

3.2.3 Viewing Another Report

You can view any worksheet report by selecting the tab associated with it, along the bottom of the Excel window. Use the navigation buttons at the lower-left corner to scroll through the various worksheet tabs. When you click on the tab of the worksheet you want to see, that report will be displayed. If it has not yet been retrieved from Peachtree, use the Refresh button to extract, retrieve and display the current data.

3.2.4 Printing a Report

You can use the Print button, located near the top-left of a worksheet, to generate a print preview of that sheet. If the print preview appears the way you want it printed, click on the button marked “Print...”

3.2.5 Modifying a Report

With Microsoft Excel, you can easily customize the content and format of your worksheets to suit your needs. From simple formatting to complex data manipulation, Excel offers a wealth of tools and functions.

The simplest customization involves setting formatting attributes of the various data columns. For example, you can change column widths by using your pointer device to drag the boundary on the right side of the column heading until the column is the width you want. You can change the font of a column, row, field, or the entire chart by using the font selection tool in the standard toolbar.

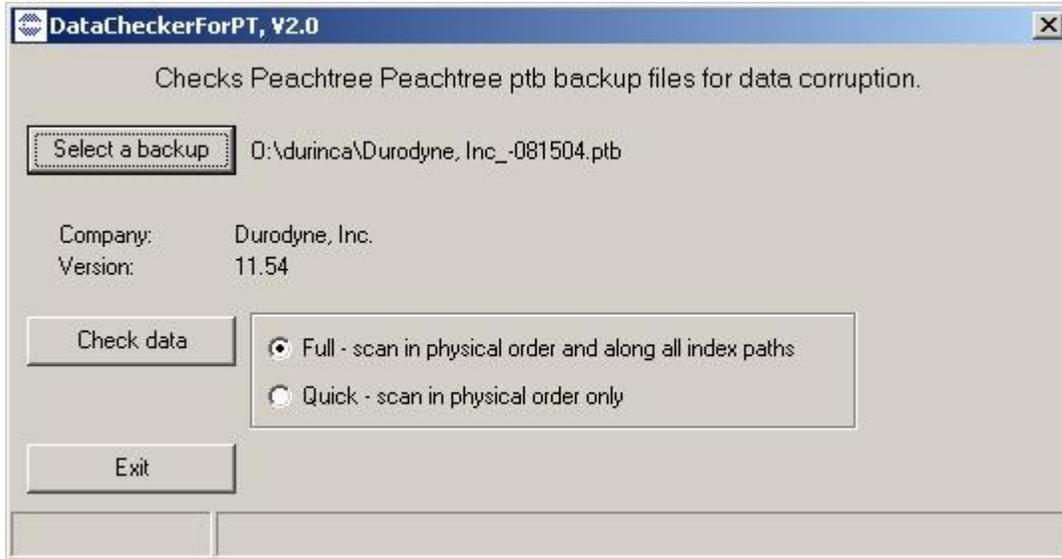
Note that some aspects of formatting are set by the VBA code that supports the worksheet, each time you refresh the report. Without modifying the VBA code you cannot do the following:

- change column headings of a report to be non-bold
- rearrange columns
- insert or delete columns or rows
- replace data items with functions

If you make changes such as these, they will be in effect only until you refresh the chart with new data.

3.3 Data Checker for Peachtree

The Data Checker for Peachtree gives you confidence that the backups you make from Peachtree are valid. The startup screen looks like this:



Click the *Select a backup* button and browse to the location of your Peachtree backup file. After you have selected the backup you want to check, the location of the file, the company name, and the Peachtree version will show on the startup screen.

There are two types of scans you can perform: Full (default) and Quick. Both types will read all records in your data files, but the full scan will also read data along each index path of the files. It is recommended that you choose the full scan. For very large databases the full scan can take approximately twice as long as the quick scan to complete, so if you suspect there is a problem with a large database, you may want to do a quick scan first to see what shows up.

When you click the *Check data* button the Data Checker for Peachtree extracts the files from your backup one at a time, reads all the records in the file, and keeps track of any problems encountered. After all files have been scanned, a printable report is produced with Notepad.

If you have physical damage to the files in your backup you should have your data professionally analyzed to see if the data is repairable. If damage is found, the report will include information on how you can obtain a free analysis of your data.

4 Programming Interface

The heart of the Multiware Toolkit for Peachtree is the MWLibraryForPT library. This is a callable library that allows complete control of the export and import operations. Any application that is COM (Active-X) compatible can use the library to work with the Peachtree data. Most of the MS Office applications have a programmable VBA API that makes it easy to interface to the Peachtree data. The Access and Excel tools provided in the toolkit illustrate this.

In order to unleash the power of programming the library directly you will have to become familiar with VBA programming or use some other COM-compatible programming tool such as VB6 or VS.NET. If you are not familiar with programming, this might be a good time to visit your local bookstore to select a good reference book on the subject.

For any COM-compatible application to use the MWLibrary ForPT you will need to add a reference to the library so that it will show up in the application. Unfortunately the procedure for doing this seems to be different for every application, so you'll need to check the reference material for the application you are using to see how it is done.

After you have added a reference to the library your application will know all about its interface. Microsoft incorporates a technology in its COM-compatible tools that shows you the available methods and properties of the COM objects along with their parameters as you type. This technology also allows the application to insure that the syntax is correct as you type it.

Let's look at some actual code examples to see how VBA works.

4.1 Exporting data in Access

The following code is located in the module Job Defaults in the Access tool. This routine exports the Job Defaults data to the Access table as a single record. Discussion of the code is shown in italics.

Option Compare Database

At the beginning of a module it is a good idea to add the following line so that VBA will check the spelling of your typing for consistency.

`Option Explicit`

The function getJobDefaults is called from the Export and Sample Reports forms.

`Public Function getJobDefaults()`

Define an object variable to reference the JobDefaults object in the MWLibraryForPT library.

`Dim oCD As MWLibraryForPT.JobDefaults`

Define an Access recordset object to refer to the Job Defaults table.

`Dim RS As DAO.Recordset`

`Dim Status As Integer`

Create an instance of the object. If we couldn't create the object for any reason, quit, returning a false value.

`Set oCD = New MWLibraryForPT.JobDefaults`

`If oCD Is Nothing Then`

`getJobDefaults = False`

`Exit Function`

`End If`

Open the Job Defaults table as an Access recordset.

`Set RS = CurrentDb.OpenRecordset("Job Defaults")`

Retrieve the Peachtree data and store it in the object.

`Status = oCD.OpenData`

If the data was retrieved successfully ...

```

    If Status = True Then
    If there are no records in the table, add a new record. Otherwise edit the existing record.
        If RS.EOF Then
            RS.AddNew
        Else
            RS.Edit
        End If
    Move the data from the Job Defaults object in the library to the table in Access.
        RS!CustomField1Enabled = oCD.CustomFieldEnabled(1)
        RS!CustomField2Enabled = oCD.CustomFieldEnabled(2)
        RS!CustomField3Enabled = oCD.CustomFieldEnabled(3)
        RS!CustomField4Enabled = oCD.CustomFieldEnabled(4)
        RS!CustomField5Enabled = oCD.CustomFieldEnabled(5)
        RS!CustomField1Label = oCD.CustomFieldLabel(1)
        RS!CustomField2Label = oCD.CustomFieldLabel(2)
        RS!CustomField3Label = oCD.CustomFieldLabel(3)
        RS!CustomField4Label = oCD.CustomFieldLabel(4)
        RS!CustomField5Label = oCD.CustomFieldLabel(5)
        RS.Update
    End If

    Close the library object and release its resources.
    Status = oCD.CloseData
    Set oCD = Nothing
    Close the Access table and remove the recordset object resources.
    RS.Close
    Set RS = Nothing
    Return a value of true, indicating success.
    getJobDefaults = True

End Function

```

For a more complex example take a look at the code for exporting customer records. There several records need to be read in a loop and the data gets stored in three tables.

4.2 Running a Report in Access

The following code is located in the form *Sample Reports*. It is what is run when you click the *Payments Journal* button.

```

Private Sub cmdPaymentsJournal_Click()
    If getPaymentsJournal Then
        BuildPaymentsJournalReport
        On Error Resume Next
        DoCmd.Close
        DoCmd.OpenReport "Payments Journal", acViewPreview
    End If
End Sub

```

The routine functions as follows: The `getPaymentsJournal` routine in the *Payments Journal* module is called to load the Access tables with the *Payments Journal* data. If this successful, then the routine `BuildPaymentsJournalReport`, located in the same module, is called. This routine assembles data in the *Temporary Payments Journal Report* table in a format that makes the report easier to design. The `On Error Resume Next` line is included to suppress an error message from the report if there is no data available. The `DoCmd.Close` line closes the *Sample Reports* form. Finally, the `DoCmd.OpenReport` line runs the *Payments Journal* report in preview mode (displays instead of prints.)

4.3 Loading an Excel Spreadsheet

In order to view VBA code in Excel you need to show the Visual Basic toolbar. If it is not already visible, select **View : Toolbars : Visual Basic** from the menu bar. You can toggle between Design mode and Run mode by clicking the appropriate button on the Visual Basic toolbar. (Hold the mouse pointer over the buttons to get a descriptive tag.) When you are in Design mode you can click the Visual Basic Editor button to view the VBA code behind the Excel workbook.

The following code shows when you select Sheet11. It is the code for the three buttons at the top of the sheet. The Main button switches control to the "Main" spreadsheet. The Print button prints the current spreadsheet. The Refresh button calls the routine getJobDefaults to export the JobDefaults data from Peachtree. The B5 argument is the starting cell number where the data should be loaded.

```
Const SHEETNAME = "Job Defaults"

Private Sub cmdButton_JobDefaultsMain_Click()
    Worksheets("Main").Activate
End Sub

Private Sub cmdButton_JobDefaultsPrint_Click()
    Worksheets(SHEETNAME).PrintPreview
End Sub

Public Sub cmdButton_Refresh_Click()
    getJobDefaults ("B5")
End Sub
```

While in the Visual Basic Editor scroll down to the modules and you will find the code below in the Job Defaults module. This should look familiar – it is the Excel equivalent of the routine we showed earlier for reading the Job Defaults data into the Access table. You will need to be familiar with the MS Excel API programmable interface to understand this code. If you do not know what is going on, you may want to get using Excel VBA; you will find several at your local super bookstore.

```
Option Explicit

Const SHEETNAME = "Job Defaults"
'-----
Public Function getJobDefaults(StartCell As String)

    Dim oDef As MWLibraryForPT.JobDefaults

    Const nColumns = 4
    Dim Status      As Boolean
    Dim myRow       As Long
    Dim firstRow    As Long
    Dim myColumn    As Long
    Dim NRecords   As Long
    Dim LastRow     As Long
    Dim I           As Long

    myRow = Range(StartCell).Rows.Row
    myColumn = Range(StartCell).Columns.Column

    Set oDef = New MWLibraryForPT.JobDefaults
    If oDef Is Nothing Then
        getJobDefaults = False
    End If
```

Multiware Toolkit for Peachtree

```
Exit Function
End If

Application.StatusBar = "Clear data"
InitSheet SHEETNAME, 2

Status = oDef.OpenData
If Status = True And oDef.NumberOfRecords > 0 Then
    firstRow = myRow
    Application.ScreenUpdating = False
    With Worksheets(SHEETNAME)

        ' Custom Field Labels

        .Cells(myRow, myColumn + 1) = "Custom Field Labels"
        .Cells(myRow, myColumn + 1).Font.Bold = True
        myRow = myRow + 1

        .Cells(myRow, myColumn) = "#1"
        .Cells(myRow, myColumn + 1) = oDef.CustomFieldLabel(1)
        myRow = myRow + 1
        .Cells(myRow, myColumn) = "#2"
        .Cells(myRow, myColumn + 1) = oDef.CustomFieldLabel(2)
        myRow = myRow + 1
        .Cells(myRow, myColumn) = "#3"
        .Cells(myRow, myColumn + 1) = oDef.CustomFieldLabel(3)
        myRow = myRow + 1
        .Cells(myRow, myColumn) = "#4"
        .Cells(myRow, myColumn + 1) = oDef.CustomFieldLabel(4)
        myRow = myRow + 1
        .Cells(myRow, myColumn) = "#5"
        .Cells(myRow, myColumn + 1) = oDef.CustomFieldLabel(5)
        myRow = myRow + 1

    End With

    Range(Cells(firstRow, myColumn), Cells(myRow, myColumn + nColumns)).Select
    With Selection
        .Font.Size = 11
        .RowHeight = 14
    End With

    Range(StartCell).Select
    Application.ScreenUpdating = True
    Status = oDef.CloseData
    getJobDefaults = True
End If

Done:
Set oDef = Nothing
Application.StatusBar = ""

End Function
```

4.4 Importing Data into Peachtree

The Import Examples form in the MS Access tool contains sample code for importing data into Peachtree. Imported records for a particular object often depend on data in other objects. For example, a sales invoice must refer to a valid customer. If it has line items, the line items must already exist in Peachtree. And if it uses jobs, the jobs must be valid existing jobs to. For this reason the sample import routines must do quite a bit of work gathering consistent data for the current company before they actually perform the import operation. For a real-world application this analysis would not be necessary because you probably would be gathering valid data from some other source. However, you would still want to validate all the supporting data you are using.

If there is anything wrong with the data that you are importing to Peachtree, a message box will pop up and the import will fail. Unfortunately the error messages, which are generated by Peachtree, are terse and don't always give sufficient information to identify what the problem is.

The following routine is the sample code for importing a new customer using the Customer List object. Since the customer must have a to new unique CustomerID, it is constructed from "DemoCustomer" and a value returned by the function NextDemoIndex, which can be found in the Import Examples form. There is a table in the Access tool where we keep a counter and this routine increments the counter and returns its value so that we get a new value each time. The NextDemoIndex routine is used by most of the sample import routines to insure that new unique values are used.

Notice that this routine is loading just the minimum amount of information about the customer. You could provide more complete information by loading more properties into the oCustomer object.

```
Private Sub cmdCustomerList_Click()

    ' Create a new customer record

    Dim oCustomer As New MWLibraryForPT.CustomerList

    Dim CustomerID As String
    Dim CustomerName As String
    Dim myIndex As String
    Dim Status As Boolean

    DoCmd.Hourglass True
    myIndex = NextDemoIndex
    CustomerID = "DemoCustomer" & myIndex
    CustomerName = "Demo Customer " & myIndex

    MsgBox "The Customer " & CustomerID & " will be imported into Peachtree."
    Status = oCustomer.CreateData
    If Status = False Then
        MsgBox "CreateData failed."
        DoCmd.Hourglass False
        Exit Sub
    End If

    oCustomer.NumberOfRecords = 1
    oCustomer.CustomerID(1) = CustomerID
    oCustomer.CustomerName(1) = CustomerName
    oCustomer.BillToAddressLine1(1) = "123 Main Street"
    oCustomer.BillToCity(1) = "Anywhere"
    oCustomer.BillToState(1) = "KS"
    oCustomer.BillToZipcode(1) = "12345"
    oCustomer.BillToCountry(1) = "USA"
    oCustomer.Telephone1(1) = "111-222-3333"
```

Multiware Toolkit for Peachtree

```
Status = oCustomer.Import
oCustomer.CloseData
Set oCustomer = Nothing
DoCmd.Hourglass False

If Status = True Then
    MsgBox "Import successful."
Else
    MsgBox "Import failed."
End If
```

```
End Sub
```

5 Library Class Objects

This appendix contains detailed information about the public contents of each library class object. The term “field” used here corresponds to the VBA term “property”. All properties shown are exportable, i.e., readable. When a property is indicated as importable then it is also writable.

5.1 Adjustment Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	N	Y	Double – Amount for row calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
AmountAdjusted	N	<N/A>	Double - Net inventory amount for the transaction calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
GLSourceAccountID	Y	Y	String - G/L source account number for the row. Typically, the cost of sales account.	15 characters
GLDateClearedInBankRec	Y	N	Variant - If the General Ledger account used on a chosen row was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
InvAcntDateClearedInBankRec	Y	N	Variant - If the transaction used an inventory account and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
InventoryAccountID	N	<N/A>	String - Inventory account number for the transaction retrieved from the Inventory item list during the import process. This field is used for exporting only.	15 characters
ItemID	Y	Y	String – Inventory item ID for the transaction.	20 characters
JobID	Y	N	String - Job ID for the row. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
NumberOfRecords	Y	Y	Number of transactions imported or exported.	
Period	N	<N/A>	Integer – Period number for the transaction. Used in conjunction with the Transaction number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
Quantity	Y	Y	Double– Quantity for the row.	

ReasonToAdjust	Y	N	String – Reason to adjust for the transaction.	30 characters
Reference	Y	N	String – Reference for the transaction.	20 characters
RowCount	Y	Y	Long – Number of rows in the transaction; in this case, it's always the number 1.	
SerialNumber	Y	Y	String - Serial number for a row. Note: Each serial number will be listed on a separate line.	30 characters
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
TrxNumber	N	<N/A>	Long – Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UnitCost	Y	N	Double - Unit cost for a row; it gets ignored for negative inventory adjustments, but gets used for positive inventory adjustments. Note: If this field is not included during import, it is calculated for you based on Quantity and Amount values.	

5.2 Assemblies Journal Properties

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	N	<N/A>	Double – Amount for a row calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
AmountAdjusted	N	<N/A>	Double - Net inventory amount for the transaction; calculated during the import process.	
AssemblyItemID	Y	Y	String – Assembly's item ID for the transaction.	20 characters
AssemblySerial Number	Y	<Maybe>	String – Array of serial numbers associated with the transaction. Required only if there are associated serial numbers.	30 characters
AssemblySerial NumberCount	Y	<Maybe>	Long – Number of serial numbers associated with the transaction. Required only if there are associated serial numbers.	
ComponentID	N	<N/A>	String – Component's item ID for the transaction retrieved from the Inventory item list during the import process.	20 characters
GLAccountID	N	<N/A>	String - G/L account number for a row; retrieved from the Inventory item list during the import process.	15 characters
GLDateClearedIn-BankRec	Y	N	Variant - If the General Ledger account used on a chosen row was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
InvAcntDateCleared InBankRec	Y	N	Variant - If the transaction used an inventory account and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
InventoryAccountID	N	<N/A>	String - The Assembly's Inventory account number for the transaction retrieved from the Inventory item list during the import process.	15 characters
NumberOfRecords	Y	Y	Long – Number of records imported or exported.	
Period	N	<N/A>	Long – Period number for the transaction. Used in conjunction with the Transaction Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
Quantity	N	<N/A>	Double – Component and assembly quantities used in the transaction calculated during the import process.	
QuantityBuilt	Y	Y	Double – Quantity built for the transaction.	
ReasonToBuild	Y	N	String - Reason to build for the transaction.	30 characters
Reference	Y	N	String – Reference for the transaction.	20 characters

RevisionNumber	N		Long - Revision numbers are assigned by the system based on system date and effective date	
RowCount	N	<N/A>	Long – Number of rows (in this case, it's the number of components) in the transaction retrieved from the Inventory item list during the import process.	
SupervisorID	Y		String - The employee ID of the supervisor named on the work ticket for an assembly	20 characters
SupervisorName	Y		String - The employee name of the supervisor named on the work ticket for an assembly	30 characters
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
TrxNumber	N	<N/A>	Long – Transaction number for the transaction. Used in conjunction with the Period Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	

5.3 Bill of Materials List Properties

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
AssemblyDescription	N	String – Assembly Item Description	30 characters
AssemblyID	Y	String – Assembly Item ID	20 characters
ComponentDescription	N	String - Descriptions of the component inventory items	30 characters
ComponentID	Y	String - ID of the component inventory items	20 characters
ComponentNumber	Y	Integer - The position the component occupies in the assembly; order may be important with subassemblies or in a step-like procedure. Note: This field is ignored during export; components will be ordered the way they were imported.	300 (Peachtree Premium for Manufacturing or Distribution); 100 (Peachtree Premium, Peachtree Complete, Peachtree Accounting)
ComponentQtyNeeded	Y	Double - Qty of each component, as defined on Bill of Materials tab of Maintain Inventory Items window	
EffectiveDate	Y	Variant - Date of the revision. Must be in ##/##/## (month/day/yr) format.	
NumberOfRecords	Y	Long – Number of transactions imported or exported	
RevisionNote	Y	String - Revision note	250 characters
RevisionNumber	Y	Long - Sequential number assigned to each new saved revision	
NumberOfComponents	N	Integer - total of all component items in the assembly	300 (Peachtree Premium for Manufacturing or Distribution); 100 (Peachtree Premium, Peachtree Complete, Peachtree Accounting)

5.4

Cash Receipts Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double – Amount for a row. A positive amount denotes a debit, whereas a negative amount denotes a credit.	
ARDateClearedIn BankRec	Y	N	Variant - If the transaction used a cash account on a receipt and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
CashAccountID	Y	Y	String - Cash account number for the transaction.	15 characters
CashAmount	N	<N/A>	Double - Net cash amount for the transaction calculated during the import process.	
CCAddress1	Y	N	String – Credit card billing address line 1 for the transaction.	30 characters
CCAddress2	Y	N	String – Credit card billing address line 2 for the transaction.	30 characters
CCAuthAmount	Y	Maybe	Double – Credit card authorized amount for the transaction (if authorized by <i>Peachtree Credit Card Service</i>). Note: This field is required if Credit Card Authorized Status = [1] approved.	
CCAuthorizationCode	Y	Maybe	String – Credit card authorization code for the transaction. Note: This field is required if Credit Card Authorized Status = [1] (approved).	6 characters
CCAuthorization Status	Y	N	Boolean – Indicates the transaction was authorized by <i>Peachtree Credit Card Service</i> ; valid choices are [1] or [0], where 1= payment approved and 0=payment not approved. Note: If [1] (approved), then Credit Card Number, Credit Card Expiration Date, Credit Card Auth. Code, and Authorized Amount fields are required for import.	
CCCity	Y	N	String – Credit card billing city for the transaction.	30 characters
CCComment	Y	N	String – Credit card comment for the transaction.	128 characters
CCCountry	Y	N	String – Credit card billing country for the transaction.	15 characters
CCExpirationDate	Y	Maybe	Variant – Credit card expiration date for the transaction. Must be in MM/YYYY (month/year) format. Note: This field is required if Credit Card Authorized Status = [1] (approved).	
CCName	Y	N	String - Name on credit card used for the transaction.	39 characters
CCNumber	Y	Maybe	String – Credit card number for the transaction. Required if Credit Card Authorized Status = [1] (approved).	19 characters

CCState	Y	N	String – Credit card billing state for the transaction.	20 characters
CCZipcode	Y	N	String – Credit card billing ZIP code for the transaction.	12 characters
COSAcntDateCleared InBankRec	N	N	Variant - If the cost of sales account for a given line-item distribution was cleared in account reconciliation, then this is the date it cleared. Otherwise, it is blank.	
CostOfSales AccountID	N	<N/A>	String - Cost of sales account number for a row, retrieved from the Inventory item list during the import process.	15 characters
CostOfSalesAmount	N	<N/A>	Double - Cost of sales amount for a row, calculated during the import process.	
CustomerID	Y	Maybe	String - Customer ID for the transaction. Required only if a distribution is applied to an invoice.	20 characters
CustomerName	Y	Maybe	String - Customer name for the transaction. Required only if the Customer ID field is not in the import file and none of the distributions are applied to an invoice.	39 characters
DepositTicketID	Y	N	String - Deposit ticket ID for the transaction.	13 characters
Description	Y	N	String – Description for a row.	160 characters
DiscDateClearedIn BankRec	Y	N	Variant - If the transaction included a discount date and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
DiscountAccountID	Y	Maybe	String - Discount account number for the transaction. Required only if a distribution is applied to an invoice.	15 characters
DiscountAmount	See Description Column	See Description Column	Double – Discount amount for the invoice which is being paid for a line of distribution. For <i>Apply to Invoices</i> transactions, this field is available and required; for <i>Apply to Revenues</i> , this field is not available.	
Email	N	<N/A>	String – Customer’s email address.	64 characters
GLAccountID	See Description Column	See Description Column	String - G/L account number for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available and required.	15 characters
GLDateClearedIn BankRec	Y	N	Variant - If the General Ledger account used on a chosen row was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
InvAcntDateCleared InBankRec	N	N	Variant - If the transaction used an inventory account and was cleared in bank reconciliation, then this is the date it cleared. Otherwise it is blank.	
InventoryAccountID	N	<N/A>	String - Inventory account number for a row; retrieved from the Inventory item list during the import process.	15 characters
InvoicePaid	Y	Y	String – Invoice number which is being paid for a row.	20 characters
ItemID	See Description Column	See Description Column	String – Inventory item ID for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required.	20 characters

JobID	See Description Column	See Description Column	String - Job ID for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
LicenseNumber	N	<N/A>	String – reserved for future use.	unknown
LicenseState	N	<N/A>	String – reserved for future use.	2 characters
NumberOfRecords	Y	Y	Long – Number of transactions imported or exported.	
PaymentMethod	Y	N	String	20 characters
Period	N	<N/A>	Integer - Period number for the transaction. Used in conjunction with the transaction number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
Phone	N	<N/A>	Customer's phone number	20 characters
Prepayment	Y	N	Boolean – True if the transaction is a prepayment.	
Quantity	See Description Column	See Description Column	Double – Quantity for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required.	
ReceiptNumber	Y	N	String - Receipt number for the transaction.	20 characters
Reference	Y	Y	Double - Reference number for the transaction.	20 characters
RowCount	Y	Y	Long – Number of distributions in the transaction; valid numbers are 1 to 147.	
SalesRepresentativeID	Y	N	Double - Sales representative ID for the transaction.	20 characters
SalesTaxAuthority	See Description Column	See Description Column	String - Sales tax authority for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required.	8 characters
SalesTaxCode	Y	N	String - Sales tax code for the transaction.	8 characters
SerialNumber	Y	Y	String - Serial number for a row.	30 characters
StockingQuantity	N	N	Double - The actual quantity used for costing.	
StockingUnitPrice	N	N	Double - The actual price used for costing.	
TaxType	See Description Column	See Description Column	Integer – Tax type for a line of distribution, valid numbers are 0 to 25 (0 for the tax authority, 1-25 for available tax types). For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required.	
TotalPaidOnInvoices	Y	Maybe	Double - The total amount of all the invoices paid if any of the distributions were applied to invoices. Required only for <i>Apply to Invoices</i> transactions.	

TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
TrxNumber	N	<N/A>	Long - Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you sell in different quantities for an item.	20 characters
UMNumStocking Units	Y	Maybe	Double - Required if you sell in different quantities for an item.	
UnitPrice	See Description Column	See Description Column	Double - Unit price for a row. For <i>Apply to Invoices</i> transactions, this field is not available; for <i>Apply to Revenues</i> , this field is available but not required.	
UPCSKU	N	N	String	20 characters
VendorReceipt	Y	N	Boolean - True only if the receipt is from a vendor.	
Weight	N	N	String (numeric) - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	8 characters

5.5 Chart of Accounts Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
AccountID	Y	String - General Ledger Account number	15 characters
AccountDescription	Y	String - General Ledger Account description	30 characters
AccountType	Y	Integer - Account types; valid numbers are: 0=Cash, 1=Accounts Receivable, 2=Inventory, 4=Other Current Assets, 5=Fixed Assets, 6=Accumulated Depreciation, 8=Other Assets, 10=Accounts Payable, 12=Other Current Liabilities, 14=Long Term Liabilities, 16=Equity-doesn't close, 18=Equity-Retained Earnings, 19=Equity-gets closed, 21=Income, 23=Cost of Sales, 24=Expenses	
AccountTypeDescription	N	Descriptive text shown above for the AccountType	25 characters
AmountDescription	N	Descriptive title for Credit, Debit and Net entries	
CurrentBalance	N	Double -The current balance of the account (as of the Peachtree system date)	
GL1099Settings	Y	Integer - 1099 Settings set up in <i>Vendor Defaults</i> for each G/L account; valid numbers are: 0=Box 1 or Box 7; 1=1099-MISC, Box 7; 2=1099-INT, Box 1; and 3=None.	
GUID	N	Unique identifier associated with the AccountID.	39 characters
Inactive	Y	Boolean - Inactive check box; valid choices are [True] or [False], where True=Inactive and False=Active.	
NextRef	Y	String -Holds the next check number if this account is used for writing checks.	20 characters
NumberOfRecords	Y	Long – Number of records imported or exported.	
TaxCode		This field is reserved for future use by Peachtree.	
Debit (0 To 41)	N	Double - Total debit amount per period.	
Credit (0 to 41)	N	Double - Total credit amount per period.	
Net (0 to 41)	N	Double - The net amount of the credit and debit per period.	
BudgetDescription (0 to 55)	N	Descriptive title for each BudgetValue	
BudgetValue (0 to 55)	Y	Double - The budget amount per period as entered in Maintain Budgets.	
RevisedDescription (0 to 28)	N	Descriptive title for each RevisedValue	
RevisedValue (0 To 28)	Y	Double - The revised budget amount for the specified period as entered in Maintain Budgets.	

5.6 Company Information Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
AccountingMethod	N	String – “Cash Basis” or “Accrual”	10 characters
Address1	Y	String – company’s address line 1	30 characters
Address2	Y	String – company’s address line 2	30 characters
City	Y	String – company’s city	20 characters
Country	Y	String – company’s country	15 characters
DirDepBankAccountType	N	Integer – Direct Deposit Bank Account Type – New with 2009	
DirDepPreNoteGUID	N	String – Direct Deposit PreNote Unique ID – New with 2009	39 characters
DirDepPreNoteStatus	N	Integer – Direct Deposit PreNote Status Code – New with 2009	
DirDepPreNoteStatusDate	N	Variant - The date of the PreNote Status. Must be in ##/##/## (month/day/yr) date format.	
Email	Y	String – company’s email address	64 characters
Fax	Y	String – company’s fax number	20 characters
FederalEmployerID	Y	String – company’s federal employer identification number	11 characters
FormOfBusiness	N	String – Description of business from Peachtree’s Maintain Company Information form.	25 characters
Name	Y	String – company’s name	39 characters
NumberOfRecords	Y	Long – Number of records imported or exported (always 1).	
PostingMethod	N	String – “Real-time” or “Batch”	9 characters
State	Y	String – company’s state	2 characters
StateEmployerID	Y	String – company’s state employer identification number	20 characters
StateUnemploymentID	Y	String – company’s state unemployment identification number	20 characters
Telephone	Y	String – company’s telephone number	20 characters
UseAuditTrail	Y	Boolean – True if audit trail is enabled.	
UseETATime	N	Boolean – no longer used.	
Zipcode	Y	String – company’s zip code	12 characters

5.7 Cost Code List Fields

These fields are available only in *Peachtree Premium Accounting*.

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
CostCodeDescription	Y	String -	30 characters
CostCodeID	Y	String -	20 characters
CostType	Y	Valid entries are blank, Labor, Materials, Equipment, Subcontractor, and Other. On Import, if Job Type is blank, then the default ID Labor.	
Inactive	Y	Boolean – True if entry is inactive.	
NumberOfRecords	Y	Long – Number of records imported or exported.	

5.8 Customer Defaults Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Customer Default data is not importable.

Field Name	Description of Field	Maximum Size
ChargeFinanceCharges	Boolean – True if finance charges are to be applied by default to invoices.	
CreditLimit	Long – Default total amount of credit customers are allowed.	
CreditStatus	Integer – a code for the default customer credit status: 0 = No Credit Limit, 1 = Notify Over Limit, 2 = Always Notify, 3 = Hold Over Limit, 4 = Always Hold.	
CustomFieldEnabled (1 to 5)	Boolean – Indicates whether or not customer custom fields 1-5 are enabled.	
CustomField Label (1 to 5)	String – The labels for customer custom fields 1-5.	40 characters
DiscountDays	Integer – The default number of days past the invoice date beyond which customers will not be allowed a discount.	
DiscountPercent	Double – The default percent of the total invoice amount that will be allowed to customers as a discount.	
DueDays	Integer – If terms are due in a number of days, this is the default number of days. If terms are due on a day of next month, this is the default day number of next month.	
DueInNumberOfDays	Boolean – True if payment is due by default in a number of days.	
DueMonthEnd	Boolean – True if payment is due by default at end of the month.	
DueOnDayOfNextMonth	Boolean – True if payment is due by default on a specific day of the next month.	
PrepayTerms	Boolean – True if default terms for customers is Prepaid.	
TermsString	String – Textual description of the terms based on the settings of other fields.	
UseCODTerms	Boolean – True if the default terms for customers is C.O.D.	

5.9 Customer List Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum size
BillToAddressLine1	Y	String - Customer bill to address, line one.	30 characters
BillToAddressLine2	Y	String - Customer bill to address, line two.	30 characters
BillToCity	Y	String - Customer bill to city	20 characters
BillToState	Y	String - Customer bill to state	2 characters
BillToZip	Y	String - Customer bill to ZIP Code	12 characters
BillToCountry	Y	String - Customer bill to country	15 characters
BillToSalesTaxCode	Y	String - Customer bill to Sales Tax Code	8 characters
CCSalesRep	Y	Boolean – True = CC Sales Rep, False = do not CC Sales Rep (entered on Maintain Customer/Prospects, Sales Defaults tab)	
ChargeFinanceCharges	Y	Boolean – Customer Terms, Charge Finance Charges check box. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
CODTerms	Y	Boolean - Customer Terms, C.O.D. check box. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
Contact	Y	String - Customer contact name	20 characters
CreditLimit	Y	Double - Customer Terms, Credit Limit. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
CreditStatus	Y	Integer – a code for the customer credit status: 0 = No Credit Limit, 1 = Notify Over Limit, 2 = Always Notify, 3 = Hold Over Limit, 4 = Always Hold. <i>New with 2005.</i>	
Current Balance	N	Double - Current accumulated Balance forward for customer.	
CustomerAccountNumber	Y	String – Account number displayed on Maintain Customer form. <i>New with 2006.</i>	25 characters
CustomerEmail	Y	String - Customer e-mail address (use the <i>name@company.com</i> format)	64 characters
CustomerID	Y	String - Customer ID number	20 characters
CustomerIDReplacement	N	Integer – appears to be unused. <i>New with 2006.</i>	
CustomerName	Y	String - Customer bill to name	39 characters
CustomerSinceDate	Y	Variant - The date the customer is added to the system. Must be in ##/##/## (month/day/yr) date format.	
CustomerType	Y	String - Customer type category	8 characters

CustomerWebSite	Y	String - Customer Web site address (for example, www.company.com)	255 characters
CustomFieldDescription (1 to 5)	N	The title for the customer custom field 1-5.	40 characters
CustomFieldValue (1 to 5)	Y	Alphanumeric - The text value of what is entered in customer custom field 1-5 in Maintain Customers/Prospects.	40 characters
DiscountDays	Y	Integer - Customer Terms, Discount Days; valid number are 0 through 999. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
DiscountPercent	Y	Double - Customer Terms, Discount Percent; use 0.00 through 100.00. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
DueDays	Y	Integer - Customer Terms, Due Days; this field is Due on the x day of next month OR Net due in x days based on the Terms Type. If it's due on x day of next month, then valid number are 0 to 31. <more>. If it's net due in x days, valid numbers are 0 through 999. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
DueMonthEndTerms	Y	Boolean – Customer Terms, Due at end of month. True = Due at end of month, False = not Due at end of month. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
EmailAttachmentType	Y	Integer - valid numbers are 0 and 1, where 0=Rich Text and 1=PDF (entered on Maintain Customers/Prospects, Sales Defaults tab)	
FaxNumber	Y	String - Customer fax number	20 characters
FormDeliveryMethod	Y	Integer - valid numbers are 0 and 1, where 0=Paper and 1=E-mail (entered on Maintain Customers/Prospects, Sales Defaults tab)	
GLSalesAccountGUID	N	String – Unique identifier for the GLSalesAccountID	39 characters
GLSalesAccountID	Y	String - Sales/Revenue account no.; must be a valid account number from your Chart of Accounts	15 characters
Inactive	Y	Boolean – True if customer is inactive.	
LastInvoiceAmount	N	Double - The amount of last invoice.	
LastInvoiceDate	N	Variant - The date of last invoice. Must be in ##/##/## (month/day/yr) date format.	
LastPaymentAmount	N	Double - The amount of last payment.	
LastPaymentDate	N	Variant - The date of last payment. Must be in ##/##/## (month/day/yr) date format.	
LastStatementDate	Y	Variant - The date of last statement run. Must be in ##/##/## (month/day/yr) date format.	

LastUpdateCounter	N	Long – count of how many times the customer data has been edited in Peachtree	
NumberOfRecords	Y	Long – Number of customer records imported or exported.	
OpenPurchaseOrderNumber	Y	String - customer's open PO number	20 characters
PaymentDefaultCardholder Name	Y	String – Name on customer’s default credit card	30 characters
PaymentDefaultAddress1	Y	String – payment default address line 1 for customer	30 characters
PaymentDefaultAddress2	Y	String – payment default address line 2 for customer	30 characters
PaymentDefaultCity	Y	String – payment default city for customer	20 characters
PaymentDefaultCountry	Y	String – payment default country for customer	15 characters
PaymentDefaultState	Y	String – payment default state for customer	2 characters
PaymentDefaultZipcode	Y	String – payment default zip code for customer	12 characters
PaymentDefaultCCNumber	Y	String – Customer’s default credit card number	28 characters
PaymentDefaultCCEXpiration Date	Y	String – Customer’s default credit card expiration date	
PaymentDefaultUseReceipt Settings	Y	Boolean – True if the <i>Use Receipt Window Settings</i> checkbox on the <i>Payment Defaults</i> tab of the <i>Maintain Customer/Prospects</i> form is checked.	
PaymentDefaultPayment Method	Y	String - Payment method if payment default data is selected.	16 characters
PaymentDefaultCash AccountGUID	N	String – Unique identifier for the PaymentDefaultCashAccountID	39 characters
PaymentDefaultCash AccountID	Y	String – Payment default cash account ID	15 characters
PrepaidTerms	Y	Boolean - Customer Terms, Prepaid check box. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
PricingLevelCode	Y	Integer - This is the customer pricing level as listed on the Invoice Defaults tab under Customer Maintenance; valid numbers are 0 through 9. Note: In <i>Peachtree Complete Accounting</i> , you can have up to 10 price levels. <i>Peachtree Accounting</i> and <i>First Accounting</i> only permit five price levels.	
PricingLevelText	N	String – Descriptive text for the PricingLevelCode value.	
Prospect	Y	Boolean – True if a prospect rather than a customer	
Receipts (0 to 41)	N	Numeric (Real) - Receipts/Cash per period.	
ResaleNumber	Y	String - Customer resale number	20 characters
Sales (0 to 41)	N	Double - Sales per period	
SalesRepresentativeGUID	N	String – Unique identifier for the sales representative	39 character

SalesRepresentativeID	Y	String - Customer sales representative ID	20 characters
ShipToName (1 to N)	Y	String - Customer ship to name 1-N*	39 characters
ShipToAddressLine1 (1 to N)	Y	String - Customer ship to address 1-N*, line one.	30 characters
ShipToAddressLine2 (1 to N)	Y	String - Customer ship to address 1-N*, line two.	30 characters
ShipToCity (1 to N)	Y	String - Customer ship to city 1-N*	20 characters
ShipToState (1 to N)	Y	String - Customer ship to state 1-N*	2 characters
ShipToZipcode (1 to N)	Y	String - Customer ship to ZIP Code 1-N*	12 characters
ShipToCountry (1 to N)	Y	String - Customer ship to country 1-N*	15 characters
ShipToSalesTaxCode (1 to N)	Y	String - Customer ship to Sales Tax ID 1-N*	8 characters
ShipViaCode	Y	Integer - Customer default ship method, as set up in Maintain Default Information, Inventory Items. Valid numbers are 0 through 9.	
ShipViaText	N	String – Descriptive text for the ShipViaCode value.	
Telephone1	Y	String- Customer phone number 1	20 characters
Telephone2	Y	String- Customer phone number 1	20 characters
TermsType	Y	Boolean - Customer Terms, Due on Day of Month OR Due in # of Days; True = Due on Day of Month, False = Due in # of Days. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
UseStandardTerms	Y	Boolean - Use Standard Terms check box	

* For Peachtree 2004 and 2005 N = 9. For Peachtree 2006 and later N = 20.

5.10 Default Accounts Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. All fields are strings with a maximum size of 15 characters. Many of these fields appear on the *GL Accts/Costing* tab of the *Inventory Item Defaults* form in Peachtree.

Field Name	Description of Field
ActivityItemSalesAccountID	Default Activity Item GL Sales account
APAccountID	Default AP account used on Peachtree's <i>Purchase/Receive Inventory</i> form
APCashAccountID	Default Cash account used on Peachtree's <i>Payments</i> form
APDiscountAccountID	<i>Discount GL Account</i> on Peachtree's <i>Vendor Defaults</i> form
ARAccountID	Default AR account used on Peachtree's <i>Sales/Invoicing</i> form
ARCashAccountID	Default Cash account used on Peachtree's <i>Receipts</i> form
ARDiscountAccountID	<i>Discount GL Account</i> on Peachtree's <i>Customer Defaults</i> form
AssemblyItemCostOfSalesAccountID	Default Assembly Item GL Cost of Sales account
AssemblyItemInventoryAccountID	Default Assembly Item GL Inventory account
AssemblyItemSalesAccountID	Default Assembly Item GL Sales account
ChargeItemSalesAccountID	Default Charge Item GL Sales account
DescriptionOnlyCostOfSalesAccountID	Default Description Only Item GL Cost of Sales account
DescriptionOnlyInventoryAccountID	Default Description Only Item GL Inventory account
DescriptionOnlySalesAccountID	Default Description Only Item GL Sales account
FinanceChargeAccountID	<i>Finance Charge GL Account</i> on Peachtree's <i>Customer Defaults</i> form
FreightAccountID	Default GL freight account
GLCashAccountID	(Not sure where Peachtree uses this default field.)
ItemOnlyCostOfSalesAccountID	Default Non-Stock Item GL Cost of Sales account
ItemOnlyInventoryAccountID	Default Non-Stock Item GL Inventory account
ItemOnlySalesAccountID	Default Non-Stock Item GL Sales account
LaborItemCostOfSalesAccountID	Default Labor Item GL Cost of Sales account
LaborItemInventoryAccountID	Default Labor Item GL Inventory account
LaborItemSalesAccountID	Default Labor Item GL Sales account
MasterStockItemCostOfSalesAccountID	Default Master Stock Item GL Cost of Sales account
MasterStockItemInventoryAccountID	Default Master Stock Item GL Inventory account
MasterStockItemSalesAccountID	Default Master Stock Item GL Sales account
PRCashAccountID	Default payroll checking account used on Peachtree's <i>Payroll</i> form
PurchaseAccountID	<i>Purchase Account</i> on Peachtree's <i>Vendor Defaults</i> form
RoundingAccountID	<i>Rounding Account</i> on Peachtree's <i>General Ledger Defaults</i> form

SalesAccountID	<i>GL Sales Account</i> on Peachtree's <i>Customer Defaults</i> form
SalesTaxAccountID	(Not sure where Peachtree uses this field.)
SerializedAssemblyItemCostOfSalesAccountID	Default Serialized Assembly Item GL Cost of Sales account
SerializedAssemblyItemInventoryAccountID	Default Serialized Assembly Item GL Inventory account
SerializedAssemblyItemSalesAccountID	Default Serialized Assembly Item GL Sales account
SerializedStockItemCostOfSalesAccountID	Default Serialized Stock Item GL Cost of Sales account
SerializedStockItemInventoryAccountID	Default Serialized Stock Item GL Inventory account
SerializedStockItemSalesAccountID	Default Serialized Stock Item GL Sales account
ServiceItemCostOfSalesAccountID	Default Service Item GL Cost of Sales account
ServiceItemInventoryAccountID	Default Service Item GL Inventory account
ServiceItemSalesAccountID	Default Service Item GL Sales account
StockItemCostOfSalesAccountID	Default Stock Item GL Cost of Sales account
StockItemInventoryAccountID	Default Stock Item GL Inventory account
StockItemSalesAccountID	Default Stock Item GL Sales account
SubStockItemCostOfSalesAccountID	Default Sub Stock Item GL Cost of Sales account
SubStockItemInventoryAccountID	Default Sub Stock Item GL Inventory account
SubStockItemSalesAccountID	Default Sub Stock Item GL Sales account

5.11 Employee List Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

To simplify selecting specific fields in a filter the following group names have been defined, which can be specified instead of the individual fields in the group:

- GENERAL – all fields not in the other groups
- CUSTOMFIELDS – all 5 custom fields
- EMPLOYEEFIELDS – all Employee EE fields
- EMPLOYERFIELDS – all Employee ER fields
- DIRECTDEPOSIT – all direct deposit fields
- RAISEHISTORY – all raise history fields

Field Name	Import?	Description of Field	Maximum Size
Additional401KPercent	Y	401K additional percent withholding	
AddressLine1	Y	String - Employee Address line 1	30 characters
AddressLine2	Y	String - Employee Address line 2	30 characters
AdoptionFSAAmount	Y	Double – Employee’s Adoption FSA Amount – new with 2009	
BillingRate	Y	Double - The hourly rate used when applying this employee's time tickets to customer invoices. All employees have access to this field (salaried or hourly). This field is not required. Note: This field is available only in <i>Peachtree Complete</i> and <i>Peachtree Premium</i> .	Up to 999,999,9999.99
Catchup401k	Y	Boolean –True if catchup associated with 401k retirement plan – new with 2009	
Catchup403b	Y	Boolean –True if catchup associated with 403b retirement plan – new with 2009	
Catchup408k	Y	Boolean –True if catchup associated with 408k retirement plan – new with 2009	
Catchup457b	Y	Boolean –True if catchup associated with 457b retirement plan – new with 2009	
CatchupIRA	Y	Boolean –True if catchup associated with IRA retirement plan – new with 2009	
CatchupRoth401k	Y	Boolean –True if catchup associated with Roth 401k retirement plan – new with 2009	
CatchupRoth403b	Y	Boolean –True if catchup associated with Roth 403b retirement plan – new with 2009	
CatchupRothIRA	Y	Boolean –True if catchup associated with Roth IRA retirement plan – new with 2009	
CatchupSIMPLE	Y	Boolean –True if catchup associated with SIMPLE retirement plan – new with 2009	

City	Y	String - Employee city	20 characters
Country	Y	String - Employee country	15 characters
CustomFieldDescription (1 to 5)	N	Alphanumeric – Label for the employee custom field 1-5	40 characters
CustomFieldValue (1 to 5)	Y	Alphanumeric - The text value of employee custom field 1-5	40 characters
DateHired	Y	Variant - Date employee was hired. Must be in ##/##/## (month/day/yr) format. (This field is required if using Electronic Time and Attendance.)	
DateTerminated	Y	Variant - Date of employee's resignation or termination. Must be in ##/##/## (month/day/yr) format.	
DependentFSAAmount	Y	Double – Employee’s Dependent FSA Amount – new with 2009	
DependentFSAStatus	Y	Long – Employee’s Dependent FSA Status: 0=Single, 4=Married Filing Jointly, 5=Married Filing Separately – new with 2009	
DirectDepositAccountType (1-4)	N	Integer – Type of account for one of the four direct deposit groups – New with 2009	
DirectDepositPreNoteStatus (1 – 4)	N	Integer – Prenote Status for one of the four direct deposit groups – New with 2009	
EEAccountID (1 to 30)	Y	String - EmployeeEE's Fields 1-30 G/L account no. (if you are not using standard). Must be a valid account number from your Chart of Accounts.	15 characters
EECalculatable(1 to 30)	Y	Boolean - EmployeeEE Fields 1-30 calculation check box; True=calculation on and False=calculation off.	
EECalculationName (1 to 30)	Y	String - EmployeeEE Fields 1-30 calculation name from the payroll tax tables.	
EEDefaultAmount (1 to 30)	Y	Double - EmployeeEE Fields (1-30) amount if the field is not a calculation. Note that an amount is not required.	
EEFieldsForGross1-6 (1 to 30)	Y	Integer - EmployeeEE Fields (1—30) adjusting gross information. The six adjust integer fields correspond to the 30 possible check boxes under the Adjust button.	
EEUseCustom (1 to 30)	Y	Boolean - EmployeeEE's Fields 1-30 custom/standard check box; True=custom and False=use standard.	
EmployeeBirthDate	N	Variant – Employee’s birth date – New with 2009	
EmployeeEMail	Y	String - Employee e-mail address (use the <i>name@company.com</i> format)	64 characters
EmployeeID	Y	String - Employee ID number	20 characters
EmployeeFirstName	N	String – Employee’s first name	15 characters
EmployeeLastName	N	String – Employee’s last name	20 characters

EmployeeName	Y	String – Employee’s full name	30 characters
EmployeeMiddleInitial	N	String – Employee’s middle initial	1 character
EmployeeSuffix	N	String – Suffix for Employee’s name	4 characters
EmployeeType	Y	String - Employee type category	8 characters
ERAccountID (1 to 10)	Y	String - EmployeeER Fields (1-10) liability account no. (if you are not using standard). Must be a valid account number.	15 characters
ERCalculatable (1 to 10)	Y	Boolean - EmployeeER Fields (1-10) calculation check box; True=calculation on and False=calculation off.	
ERCalculationName (1 to 10)	Y	String - EmployeeER Fields (1-10) calculation name from the payroll tax tables.	15 characters
ERContraAccount (1 to 10)	Y	String - EmployeeER Fields (1-10) expense account no. (if you are not using standard). Must be a valid account number.	15 characters
ERDefaultAmount (1 to 10)	Y	Double - EmployeeER Fields (1-10) amount if the field is not a calculation. Note that an amount is not required.	
ERFieldsForGross1-6 (1 to 10)	Y	Integer - EmployeeER Fields (1-10) adjusting gross information. The six adjust integer fields correspond to the 30 possible check boxes under the Adjust button.	
ERUseCustom (1 to 10)	Y	Boolean - EmployeeER's Fields (1-10) custom/standard check box; True=custom and False=use standard.	
FederalAdditional Withholdings	Y	Double - Additional withholdings requested by employee.	
FederalAllowances	Y	Integer - Number of allowances the employee is claiming, enter 99 if employee is exempt.	
FederalFilingStatus	Y	Integer - Federal filing status; 0=Single and 1=Married.	
Gender	N	Integer – Employee gender code: 0=Not Specified, 1=Male, 2=Female – New with 2009	
GUID	N	Unique identifier for the Employee	39 characters
HealthInsuranceEligible	N	Boolean – True if mployee is eligible for health insurance – new with 2009	
HoursPerPayPeriod	Y	Double - If Payment Method=1, this field is required. If Payment Method=0, 2, or 3, this field must be blank or zero.	Up to 9999.99
IsEmployee	Y	Boolean - Employee check box.	
Inactive	Y	Boolean - Inactive check box; True=Inactive, False=Active.	
LocalAdditional Withholdings	Y	Double - Any additional withholding the employee has requested.	
LocalAllowances	Y	Integer - Number of allowances the employee is claiming, enter 99 if employee is exempt.	
LocalFilingStatus	Y	Integer - Local filing status; valid numbers are 0 to 15, where 0=Single and 1=Married, 2=Head/Household, 3=Not Required, 4=Married/Jointly, 5=Married/Separately, 6=Qualifying Widow(er), 7=Married/2 Incomes, 8=Special	

		A, 9=Special B, 10=Special C, 11=Special D, 12=Special E, 13=Special F, 14=Special G, 15=Special H.	
LocalResidentLocality	Y	String – ID of the local tax authority	8 characters
MedicalFSAAmount	Y	Double – Employee’s Medical FSA Amount – new with 2009	
NumberOfRaises	N	Integer – Number of entries in the Raise History table – new with 2009	
NumberOfRecords	Y	Long – Number of employee records imported or exported.	
PayFrequency	Y	Integer - Frequency of employee payment; valid numbers are: 0=Weekly, 1=Bi-weekly, 2=Semi-monthly, 3=Monthly, and 7=Annually.	
PayInfoAccountID (1 to 20)	Y	String - G/L Gross account no. for Levels 1-20 (if you are not using standard). Must be a valid Chart of Accounts number.	15 characters
PayInfoRate (1 to 20)	Y	Double - The hourly rate or salary amount for Levels 1-20.	
PayInfoUseStandard (1to 20)	Y	Boolean - Employee's Pay Info Levels 1-20 custom/standard check box; True=custom and False=use standard.	
PayMethod	Y	Integer - The employees pay method; valid choices are 0=Salary, 1=Hourly-Hours Per Pay Period, 2=Hourly-Time Ticket Hours (Peachtree Complete only), and 3=Hourly-Electronic Time (no longer supported).	
Percentage403b	Y	Double – percentage associated with 403b retirement plan – new with 2009	
Percentage408k	Y	Double – percentage associated with 408k retirement plan – new with 2009	
Percentage457b	Y	Double – percentage associated with 457b retirement plan – new with 2009	
PercentageIRA	Y	Double – percentage associated with IRA retirement plan – new with 2009	
PercentageRoth401k	Y	Double – percentage associated with Roth 401k retirement plan – new with 2009	
PercentageRoth403b	Y	Double – percentage associated with Roth 403b retirement plan – new with 2009	
PercentageRothIRA	Y	Double – percentage associated with Roth IRA retirement plan – new with 2009	
PercentageSIMPLE	Y	Double – percentage associated with SIMPLE retirement plan – new with 2009	
RaisePercent	N	Double - Raise percentage as displayed in Raise History table – New with 2009	
ReceivesElectronicW2	N	Boolean – True if employee is to receive W2 electronically – new with 2009	
RehireDate	N	Variant – Date on which employee was rehired – new with 2009	

RetirementPlan	Y	Boolean - Retirement Plan check box. Check this box if you want the Pension box on the employee's W2 form checked.	
SalesRep	Y	Boolean - Sales Rep check box.	
SickTimeAnnualHours Given	Y	Double – Total annual hours of sick time given to employee – new with 2009	
SickTimeHoursMaximum	Y	Double – Maximum number of sick time hours employee can receive – new with 2009	
SickTimeHoursReceivedOn	Y	Integer – Code for how sick time hours are accrued: 0=Not specified, 1=By Calendar Year, 2=By Prorate – new with 2009	
SocialSecurityNumber	Y	String - Employee social security number	11 characters
Special1Allowance	Y	Integer – Employee special 1 allowance withholding number.	
Special1Number	Y	Double – Employee special 1 withholding amount.	
Special2Allowance	Y	Integer – Employee special 1 allowance withholding number.	
Special2Number	Y	Double – Employee special 1 withholding amount.	
State	Y	String - Employee state	2 characters
StateAdditional Withholdings	Y	Double - Any additional withholding the employee has requested.	
StateAllowances	Y	Integer - Number of allowances the employee is claiming, enter 99 if employee is exempt.	
StateFilingStatus	Y	Integer - State filing status; valid numbers are 0 to 15, where 0=Single and 1=Married, 2=Head/Household, 3=Not Required, 4=Married/Jointly, 5=Married/Separately, 6=Qualifying Widow(er), 7=Married/2 Incomes, 8=Special A, 9=Special B, 10=Special C, 11=Special D, 12=Special E, 13=Special F, 14=Special G, 15=Special H.	
StateW2 ID	Y	String - Enter the state ID for the W2 forms. This is the state abbreviation. For example, use [GA] for the state of Georgia.	2 characters
Statutory	Y	Boolean - Statutory check box. Check this box if this contractor qualifies as a statutory employer.	
Telephone	Y	String - Employee telephone number	20 characters
VacationAnnualHours Given	Y	Double – Total annual hours of vacation time given to employee – new with 2009	
VacationHoursMaximum	Y	Double – Maximum number of vacation hours employee can receive – new with 2009	
VacationHoursReceivedOn	Y	Integer – Code for how vacation hours are accrued: 0=Not specified, 1=By Calendar Year, 2=By Prorate – new with 2009	
Zipcode	Y	String - Employee ZIP Code	12 characters

5.12 Expense Ticket Register Fields

These fields are available only in *Peachtree Complete Accounting* and *Peachtree Premium Accounting*.

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Billing Amount	Y	Y	Double – Total ticket billing amount. If blank, Billing Amount is calculated as Quantity multiplied by Unit Price. If a value is included and the value does not equal the Quantity multiplied by Unit Price, the import will prompt you with an error. If Billing Type=3 (No Charge) and the value is not zero or blank the import will prompt you with an error.	
BillingStatus	Y	Y	Integer - Billing status of expense ticket. Valid numbers are 1 through 4, where 1=Billable, 2=Non-billable, 3=No Charge, and 4=Hold. If "Has been used in Sales/Invoicing" is true, then only 1=Billable and 3=No Charge are accepted. If "Has been used in Sales/Invoicing is false, then values 1, 2, 3, and 4 are accepted.	
ChargeItemID	Y	Y	String - must be a valid inventory item set up with Item Class=7 (charge item).	20 characters
CompletedForID	Y	N	String - If CustomerOrJobOrAdm=1 (Customer), then must be a valid customer ID. If CustomerOrJobOrAdm=2 (Job), then it must be a valid job ID. If CustomerOrJobOrAdm=3 (Administrative), the field will be ignored. This field is required if CustomerOrJobOrAdm=1 or 2. Note: If phase and cost code data is used, then the Job ID field must include a valid phase or cost code. When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
CustomerOrJobOr Adm	Y	Y	Integer - Ticket completed for. Valid numbers are 1 through 3, where 1=Customer, 2=Job, and 3=Administrative.	
EmployeeOrVendor	Y	Y	Integer - Ticket recorded by. Valid numbers are 0 through 1, where 0=Employee and 1=Vendor. If this field is not specified default value is 0 (Employee).	

InvoiceNumberUsed	Y	N	String - Required if UsedInSalesInvoice=TRUE. The number is based on the sales invoice number that uses this ticket. During import, if the sales invoice number referenced here does not exist in the Peachtree Sales Journal, if the ticket is for a customer and does not match customer on sales invoice referenced, or if the ticket is for a job and the ticket job ID, phase, or cost code does not match the customer on the referenced sales invoice, an error is issued. To avoid these errors, you must import the sales journal prior to ticket data. If the ticket has not been assigned to an invoice, this field is blank.	20 characters
InternalMemo	Y	N	String – Internal note for expense ticket. Carriage returns and line feeds will be removed. Avoid using double quotes in memo text.	2000 characters
NumberOfRecords	Y	Y	Long – Number of tickets imported or exported.	
Quantity	Y	N	Double – Number of units (charge item) recorded. Can be between 0.00 to 999999999.99. This field is not required and may be left blank.	
RecordedByID	Y	Y	String - If Employee/Vendor = 0, it must be a valid employee ID that is not a sales rep. If Employee /Vendor=1, it must be a valid vendor ID.	20 characters
ReimburseTo Employee	Y	Y	Boolean – TRUE if expense ticket reimbursable to employee (for reporting purposes only), FALSE if not reimbursable to employee.	
TicketDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format. Date must be in either the last closed fiscal year or the two currently open fiscal years.	
TicketDescriptionFor Invoice	Y	N	String - Description for time ticket that could be used as a line item description when applied to a sales invoice. Avoid using double quotes in description text.	160 characters
TicketNumber	Y	Y	String - Cannot be blank and must be unique.	20 characters
Unit Price	Y	Y	Double - If Billing Status=1 (Billable), this field may contain any positive value based on decimal preferences set up in Global Options. The import will replace blank values with 0.00.	
UsedInSalesInvoice	Y	Y	Boolean – TRUE if used in Sales/Invoicing, FALSE if not used in Sales/Invoicing. Note: If this field is blank, it is considered to be FALSE.	

5.13 General Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a row. A positive amount denotes a debit, while a negative amount denotes a credit.	
Consolidated Transaction	Y	N	Boolean - Used for transactions of <i>consolidated companies</i> ; True=consolidated transaction, False=not a consolidated transaction (i.e., regular General Journal entry). Note: This field is available only in Peachtree Premium Accounting.	
DateClearedInBank Rec	Y	N	Variant - If the transaction used a cash account and was cleared in the bank reconciliation, then this is the date it cleared. Otherwise, leave blank or don't include as a field. Must be in ##/##/## (month/day/yr) format.	
Description	Y	N	String - Description for a row.	160 characters
GLAccountGUID	N	<N/A>	String -Unique identifier for the GLAccountID	39 characters
GLAccountID	Y	Y	String - G/L account number for a row.	15 characters
GUID	N	<N/A>	String - Unique identifier for the transaction	39 characters
JobGUID	N	<N/A>	String -Unique identifier for the JobID	39 characters
JobID	Y	N	String - Job ID for a row. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,code".	20 characters
NumberOfRecords	Y	Y	Long – Number of GJ transactions imported or exported.	
Period	N	<N/A>	Integer - Period number for the transaction. Used in conjunction with the Transaction Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
RecurFrequency	N	<N/A>	Long – frequency at which transactions recur: 1=Weekly, 2=Bi-weekly, 3=Monthly, 4=Per period, 5=Quarterly, 6=Yearly, 7=Every four weeks, 8=Twice a year – added at 2007	
RecurNumber	N	<N/A>	Long – Sequence number for recurring transactions – added at 2007	
Reference	Y	N	String - Reference for the transaction.	20 characters
RowCount	Y	Y	Long - Number of rows in the transaction; valid numbers are 2 to 560.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be date formatted.	

Multiware Toolkit for Peachtree

TrxNumber	N	<N/A>	Long - Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UsedFor Reimbursable Expenses	Y	N	Boolean – Is used for reimbursable expenses.	

5.14 General Ledger Rows Fields

The following table lists the fields available export, with a brief description of the field and (when necessary) a character limit for the field. The General Ledger Rows data is not importable.

This is basically of view of the data in the Peachtree JrnlRow.dat file and includes all rows of all journal transactions.

Field Name	Description of Field	Maximum Size
AccountGUID	String - Unique identifier for the AccountID	39 characters
AccountID	String – AccountID that the row of a transaction applies to.	15 characters
Amount	Double – Amount of the row of a transaction	
Description	String – Description for the row of a transaction	160 characters
GUID	String - Unique identifier assigned to each row of a transaction	39 characters
IncludeInGL	Boolean – True if the row should be included in the GL report.	
JobGUID	String – Unique identifier for job associated with a row of a transaction – New with 2009	39 characters
JobID	String – JobID associated with a row of a transaction – new with 2009	20 characters
JournalType	String – Short code for the kind of journal transaction the row applies to.	4 characters
NumberOfRecords	Long – Number of records exported.	
PostDate	Variant – Date the transaction was entered	
PostOrder	Long – Unique index for the transaction.	
Reference	String – Reference number such as invoice or PO number	20 characters
RowIndex	Long – The row number of the transaction for the record	

5.15 Inventory Item Defaults Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Inventory Item Defaults data is not importable.

The costing codes are as follows:

-1	<none>
0	Average Cost
1	FIFO
2	LIFO

Field Name	Description of Field	Maximum Size
AllowU_M	Boolean – Allow Multi-Packs when buying and selling in different units.	
AllowDuplicateUPC_SKU	Boolean – True if duplicate values in the UPC/SKU field are allowed.	
AssemblyCosting	Boolean – Costing code for Assembly Items.	
CustomFieldEnabled (1 to 5)	Boolean – True if the custom field 1-5 is enabled	
CustomFieldLabel (1 to 5)	String – Labels for the custom fields	40 characters
MasterStockItemCosting	Boolean – Costing code for Master Stock Items	
PriceLevelEnabled (1 to 10)	Boolean – True if the price level is enabled	
PriceLevelName (1 to 10)	String – Name of the price level	14 characters
StockItemCosting	Boolean – Costing code for Stock Items	

5.16 Inventory Item List Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
BuyerGUID	N	String – Unique identifier for the BuyerID	39 characters
BuyerID	Y	String - ID of the company employee/sales rep designated as buyer for the item.	20 characters
Component EffectiveDate	Y	Variant - Date of the revision. Must be in date format.	
Component RevisionNumber	Y	Long- Sequential number assigned to revisions based on system date and effective date of transaction.	
ComponentID	Y	String - If an item is part of an assembly, these fields (1-96) will contain the component's Item ID.	20 characters
ComponentGUID	Y	String - If an item is part of an assembly, these fields (1-96) will contain the component's Item GUID.	38 characters
ComponentNumber	Y	Numeric (Real) - The position the component occupies in the assembly; order may be important with subassemblies or in a step-like procedure. Maximum number of components: 300 for Peachtree Premium for Manufacturing or Distribution, 100 for Peachtree Premium, Peachtree Complete, and Peachtree Accounting.	
Component QuantityNeeded	Y	Double - If an item is part of an assembly, these fields (1-96) will contain the component quantity needed to produce one unit of the assembly item.	
CostingMethod	Y	Integer – Costing method; valid values: 0=Average Cost (all Peachtree products), 1=FIFO (Peachtree Accounting and Peachtree Complete only), and 2=LIFO (Peachtree Accounting and Peachtree Complete only). This field applies to [Stock item], [Assembly], and [Master Stock item] items only.	
CustomValue (1 to 5)	Y	Alphanumeric - The text value of what is entered in inventory item custom field 1-5 in Maintain Inventory Items.	40 characters
DescriptionFor Purchases	Y	String – Inventory item detailed description for purchases.	160 characters
DescriptionForSales	Y	String - Inventory item detailed description for sales.	160 characters
GLCOGSSalary AccountGUID	N	String – Unique identifier for the GLCOGSSalaryAccountID	39 characters
GLCOGSSalary AccountID	Y	String - Cost of Goods Sold or Salary/Wages account no. Must be a valid account number from your Chart of Accounts. Required for all types of items excluding description only. <i>Note: This field is not required for activity items and charge items.</i>	15 characters

GLInventoryAccountGUID	N	String – Unique identifier for the GLInventoryAccountID	39 characters
GLInventoryAccountID	Y	String – Inventory account no. Must be a valid account number from your Chart of Accounts. Required for all types of items excluding description only. <i>Note: Field is not required for activity items and charge items.</i>	15 characters
GLSalesAccountGUID	N	String – Unique identifier for the GLSalesAccountID	39 characters
GLSalesAccountID	Y	String - Usual sales account no. Must be a valid account number from your Chart of Accounts.	15 characters
Inactive	Y	Boolean - Inactive check box; True=Inactive, False=Active.	
IsTaxable	Y	Boolean - Item Tax Type list box: True=Taxable, False=Exempt	
ItemClass	Y	String (should be Integer) - Inventory item class; valid numbers are 0 through 11, where 0=Non-stock item, 1=Stock item, 2=Description only, 3=Assembly, 4=Service, 5=Labor, 6=Activity item (Peachtree Complete only), 7=Charge item (Peachtree Complete only), 8=Master stock item (Peachtree Complete only), and 9=Substock (Peachtree Complete only), 10=Serialized Stock item (Peachtree Premium only), 11=Serialized Assembly (Peachtree Premium only),	
ItemClassDescription	N	String - Descriptive text for the ItemClass as shown above	
ItemDescription	Y	String - Inventory item description.	30 characters
ItemGUID	N	String – Unique identifier for the ItemID	39 characters
ItemID	Y	String - Inventory ID number	20 characters
ItemNote	Y	String - Inventory item note.	249 characters
ItemTaxType	Y	Integer – Inventory item tax types set up in Maintain, Default Information, Inventory Items; valid numbers are 0 to 24.	13 characters
ItemTaxTypeName	N	String – Descriptive name for the ItemTaxType	20 characters
ItemType	Y	String - Inventory item type	8 characters
Location	Y	String - Location of inventory item	10 characters
LastUnitCost	Y	Double - Inventory item cost for Stock and Non-stock items.	
MasterStockGUID	N	String – Unique identifier for the MasterStockID	39 characters
MasterStockID	Y	String - ID number of master stock item. Required for all substock items (Peachtree Complete only).	20 characters
MinimumStock	Y	Double – Minimum stock level	
NumberOfComponents	Y	Long – Number of components for assembly items.	
NumberOfRecords	Y	Long – Number of items imported or exported.	
PartNumber	Y	String – Part number for an item. <i>New with 2006.</i>	20 characters
PrimaryAttribute Description (1 to 20)	Y	String - At least one required for each master stock item (Peachtree Complete only).	20 characters

PrimaryAttributeID (1 to 20)	Y	String - ID of master stock item primary attribute. At least one required for each master stock item (Peachtree Complete only).	4 characters
PrimaryAttribute Name	Y	String - Name of the primary attribute. For both master and substock items (Peachtree Complete only).	20 characters
PrintComponents	Y	Boolean - Print components check box under the bill of materials if the item is an assembly	
PurchasingUM	Y	String - The default U/M for purchases of the item.	
PurchasingUM Description	N	String – Unit of measure description for purchases	
PurchasingUMNum StockingUnits	N	Double - The number of stocking units for the purchasing U/M, defined in Maintain Units/Measures	
PurchasingUPCSCC	Y	String - UPC/SCC code for the purchasing U/M.	
PurchasingWeight	Y	Double – Weight for purchases	
QuantityDiscountID	Y	String - Quantity Discount ID number	20 characters
QuantityOnHand	N	Double - Quantity of inventory item currently in stock.	
QuantityOnPurchase Orders	N	Double - Quantity of inventory item appearing on all purchase orders (Peachtree Accounting and Peachtree Complete only).	
QuantityOnSales Orders	N	Double - Quantity of inventory item appearing on all sales orders (Peachtree Accounting and Peachtree Complete only).	
ReorderQuantity	Y	Double - Amount of inventory item normally reordered.	
SalesPrice (1 to 10)	Y	Double - Inventory price levels 1 to 10. Note: In <i>Peachtree Complete Accounting</i> and Peachtree Premium Accounting, you can have up to 10 price levels. <i>Peachtree Accounting</i> and <i>First Accounting</i> only permit five price levels.	
SalesPriceCalculation (1 to 10)	Y	String - Inventory price level 1 to 10, base calculation method selected in the <i>Maintain Item Prices</i> window. Valid choices are NC (no calculation), LC (last cost) + a calculation formula, and PL1 (Price Level 1) + a calculation formula. LC and PL1 include a formula such as the following: LC+20.00 = last cost increased by the amount of \$20; PL1*1.10 = Price Level 1 increased by 10 percent (depending on the number of decimal places chosen in <i>Maintain Global Settings</i>). Note: NC, LC, and PL are case sensitive; they <i>must</i> be uppercase.	
SalesPriceRounding (1 to 10)	Y	Integer - Inventory price levels 1 to 10, rounding method used in calculation. Valid numbers are 0 through 2, where 0 = no rounding, 1 = rounding to a specific cent, 2 = rounding to the next dollar.	
SalesPriceRounding Number (1 to 10)	Y	Double - Inventory price level calculation 1-10, new value rounded to a specific cent. Depending on the number of decimal places chosen in <i>Maintain Global Settings</i> , this value is represented as 0 + 1 to 5 decimal places—for example, with two	

		decimal places, 0.50 = value rounded to \$0.50.	
SalesUM	Y	String - The default U/M for sales of the item.	
SalesUMDescription	N	String – Unit of measure description for sales	
SalesUMNum Stocking Units	N	Double - The number of stocking units for the sales U/M, defined in Maintain Units/Measures.	
SalesUPCSCC	Y	String - UPC/SCC code for the sales U/M.	
SalesWeight	Y	Double – Weight for sales	
SecondaryAttribute Description (1 to 20)	Y	String (Peachtree Complete only)	20 characters
SecondaryAttributeID (1 to 20)	Y	String - ID of the master stock item secondary attribute (Peachtree Complete only).	4 characters
SecondaryAttribute Name	Y	String – Name of the secondary attribute. For both master and substock items (Peachtree Complete Only)	20 characters
StockingUM	Y	String - stocking unit of measure field	20 characters
SubjectTo Commission	Y	Boolean - Subject to commission check box; valid choices are [True] or [False]	
SubstockPrimary AttributeID	Y	String - ID of substock primary attribute. At least one is required for each substock item (Peachtree Complete only).	4 characters
SubstockPrimary AttributeDescription	Y	String - At least one is required for each substock item (Peachtree Complete only).	20 characters
SubstockSecondary AttributeID	Y	String - ID of substock secondary attribute (Peachtree Complete only).	4 characters
SubstockSecondary AttributeDescription	Y	String (Peachtree Complete only)	20 characters
UPCSKU	Y	String - The Universal Price Code/Stock Keeping Unit for the item.	20 characters
UseMultiPacks	Y	Boolean - buy and sell in different quantities.	
UsePurchasingUMAs Default	Y	Boolean - valid choices are True (use as default) or False (use Stocking U/M as default)	
UseSalesUMAs Default	Y	Boolean - valid choices are True (use as default) or False (use Stocking U/M as default)	
VendorGUID	N	String – Unique identifier for the VendorID	39 characters
VendorID	Y	String - Usual Vendor ID number from your vendor list. Required only if item is a [Stock item], [Assembly item], or [Master Stock item].	20 characters
WarrantyPeriod <units>	Y	String - Warranty period set for this item. Note: The warranty period can be set up in days, months, or years. Added at 2005.	90
Weight	Y	Numeric - The weight of the item in the selected unit of measure.	8 characters

5.17 Item Tax Types Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Item Tax Types data is not importable.

Field Name	Description of Field	Maximum Size
ItemTaxType	String – Item tax type description	
IsTaxable	Boolean – True if the item tax type is taxable	
NumberOfRecords	Long – Number of records exported.	

5.18 Job Defaults Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Job Defaults data is not importable.

Field Name	Description of Field	Maximum Size
CustomFieldEnabled (1 to 5)	Boolean – True if the custom field 1-5 is enabled	
CustomFieldLabel (1 to 5)	String – Labels for the custom fields	40 characters

5.19 Job List Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Note: You can't import or export job beginning balances, so they must be handled manually.

Field Name	Import?	Description of Field	Maximum Size
AddressLine1	Y	String - Job site address line 1. <i>New with 2006.</i>	30 characters
AddressLine2	Y	String - Job site address line 2. <i>New with 2006.</i>	30 characters
BillingMethod	Y	Integer – 0 = No Progress Billing, 1 = Percent of Contract, 2 = Percent of Completion, 3 = Percent of Proposal. <i>New with 2006.</i>	
Category	Y	String – Job type category	8 characters
City	Y	String - Job site city. <i>New with 2006.</i>	20 characters
Country	Y	String - Job site country. <i>New with 2006.</i>	15 characters
CustomField Description (1 to 5)	Y	String – The text value of what is entered in job custom field 1-5 in Maintain Jobs.	40 characters
CustomerGUID	N	String – Unique identifier for CustomerID	39 characters
CustomerID	Y	String - Customer ID from customer list.	20 characters
Description	Y	String - Job Description	30 characters
DistributionCostID	Y	String - Must be a valid (saved) Cost Code ID. Available only in <i>Peachtree Complete Accounting</i> .	20 characters
Distribution EstimatedExpense	Y	Double	
Distribution EstimatedRevenue	Y	Double	
DistributionNumber OfUnits	Y	Double (field will be blank for Beginning Balances) Max 999,999,999.99, Min -999,999,999.99	
DistributionPhaseID	Y	String - Must be a valid (saved) Phase ID. Available only in <i>Peachtree Complete Accounting</i> .	20 characters
EndDate	Y	Variant - Job ending date. Must be in date format.	
IsInactive	Y	Boolean - Inactive check box; True=Inactive, False=Active.	
JobGUID	N	String – Unique identifier for JobID	39 characters
JobID	Y	String - Job ID number	20 characters
JobNote	Y	String - Job note under the Note button.	249 characters
LaborBurdenPercent	Y	Double – Percent of job to assign to labor burden. <i>New with 2006.</i>	
NumberOf	Y	Long	

Multiware Toolkit for Peachtree

Distributions			
PercentComplete	Y	Integer. Valid numbers are 1-100	
PurchaseOrderNumber	Y	String	20 characters
RetainagePercent	Y	Double – percent retainage associated with the job. <i>New with 2006.</i>	
StartDate	Y	Variant - Job starting date. Must be in date format.	
State	Y	String - Job site state. <i>New with 2006.</i>	2 characters
Supervisor	Y	String - Job's supervisor name	30 characters
UsePhases	Y	Boolean - Use Phases check box; True=Uses phases and False=Does not use phases. Available only in <i>Peachtree Complete Accounting</i> .	
Zipcode	Y	String - Job site ZIP code. <i>New with 2006.</i>	12 characters

5.20 Payments Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided on import.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a line of distribution. A positive amount denotes a debit, while a negative amount denotes a credit.	
APDateClearedinBankRec	Y	N	Variant - If the transaction used a cash account for vendor payment and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
CashAccountGUID	N	<N/A>	String - Unique identifier for the CashAccountID	39 characters
CashAccountID	Y	Y	String - Cash account number for transaction.	15 characters
CashAmount	N	<N/A>	Double - Net cash amount for the transaction calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
CheckAddressLine1	Y	N	String - Check address line one for the transaction.	30 characters
CheckAddressLine2	Y	N	String - Check address line two for the transaction.	30 characters
CheckCity	Y	N	String - Check city for the transaction.	20 characters
CheckCountry	Y	N	String - Check country for the transaction.	15 characters
CheckName	Y	N	String - Check name for the transaction.	39 characters
CheckNumber	Y	N	String - Check number for the transaction.	20 characters
CheckState	Y	N	String - Check state for the transaction.	2 characters
CheckZipcode	Y	N	String - Check ZIP Code for the transaction.	12 characters
CustomerPayment	Y	N	Boolean - True only if payment is from customer.	
DateSent	Y	N	Variant - Date electronic payment was transmitted. (Peachtree Complete and Peachtree Premium Accounting only.) <i>New with 2006.</i>	
Description	Y	N	String - Description for a line of distribution.	160 characters
DetailPayment	Y	Y	Boolean: - 'Yes' if payment entered in the Payments window, otherwise, 'No' (payment entered in the Write Checks window).	
DiscDateClearedinBankRec	Y	N	Variant - If the transaction included a discount date and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
DiscountAccountID	Y	Maybe	String - Discount account number for the transaction.	15 characters

			Required only if a distribution is applied to an invoice.	
DiscountAmount	See Description Column	See Description Column	Double – Discount amount for the invoice being paid for a row. For Apply to Invoices transactions, this field is available but not required. For Apply to Expenses transactions, this field is not available.	
ElectronicID	Y	N	String – Unique identifier transmitted along with an electronic payment to identify it for processing. (Peachtree Complete and Peachtree Premium Accounting Only.) <i>New with 2006.</i>	10 characters
ElectronicPayment	Y	N	Boolean – True if the transaction is an electronic payment. (Peachtree Complete and Peachtree Premium Accounting Only.) <i>New with 2006.</i>	
FundingAccount	Y	N	String – Name of the funding account used to cover an electronic payment. (Peachtree Complete and Peachtree Premium Accounting Only.) <i>New with 2006.</i>	32 characters
GLAccountGUID	N	<N/A>	String – Unique identifier for the GLAccountID	39 characters
GLAccountID	See Description Column	See Description Column	String - G/L account number for a line of distribution. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available and required.	15 characters
GLDateClearedinBankRec	Y	N	Variant - If the General Ledger account used on a chosen distribution was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
GUID	N	<N/A>	String – Unique identifier for the transaction.	39 characters
InvoicePaid	Y	Y	String – Invoice number that is being paid for a line of distribution.	20 characters
ItemGUID	N	<N/A>	String – Unique identifier for the ItemID	39 characters
ItemID	See Description Column	See Description Column	String - Inventory item ID for a line of distribution. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available but not required.	20 characters
JobGUID	N	<N/A>	String – Unique identifier for the JobID	39 characters
JobID	See Description Column	See Description Column	String - Job ID for a line of distribution. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available but not required. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
Memo	Y	N	String - Memo for the transaction.	30 characters

NumberOfRecords	Y	Y	Long – Number of transactions to Import or Export.	
Period	N	<N/A>	Integer - Period number for the transaction. Used in conjunction with the transaction number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
Prepayment	Y	N	Boolean - Indicates the transaction is a prepayment; valid choices are [True] or [False], where True=prepayment & False=regular transaction.	
Quantity	See Description Column	See Description Column	Double - Quantity for a line of distribution. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available but not required.	
RecurFrequency	N	<N/A>	Long – frequency at which transactions recur: 1=Weekly, 2=Bi-weekly, 3=Monthly, 4=Per period, 5=Quarterly, 6=Yearly, 7=Every four weeks, 8=Twice a year – added at 2007	
RecurNumber	N	<N/A>	Long – Sequence number for recurring transactions – added at 2007	
RowCount	Y	Y	Integer - Number of rows in the transaction; valid numbers are 1 to 147.	
SerialNumber	Y	Y	String - Serial number for a line of distribution. Note: Each serial number will be listed on a separate line.	30 characters
StockingQuantity	N	N	Double - The actual quantity used for costing. Ignored on import if present.	
StockingUnitPrice	N	N	Double - The actual price used for costing. Ignored during import if present.	
TotalPaidonInvoices	Y	Maybe	Double - The total amount of all the invoices paid if any of the distributions were applied to invoices. Required only if a distribution is applied to an invoice.	
TrxNumber	N	<N/A>	Long - Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you buy in different quantities for an item.	20 characters
UMNumStockingUnits	Y	Maybe	Double - Required if you buy in different quantities for an item.	
UnitPrice	See Description Column	See Description Column	Double - Unit price for a line of distribution. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available but not required.	
UPCSKU	N	N	Alphanumeric	20 characters

UsedforReimbursable Expense	See Description Column	See Description Column	Boolean - Used for reimbursable expenses on Sales/Invoicing task, valid choices are [True] or [False]. For Apply to Invoices transactions, this field is not available; for Apply to Expenses, this field is available but not required.	
VendorGUID	N	<N/A>	String – Unique identifier for the VendorID	39 characters
VendorID	Y	Maybe	String - Vendor ID for the transaction. Required only if distribution is applied to an invoice.	20 characters
VendorName	Y	Maybe	String - Vendor name for the transaction. Required only if the Vendor ID field is not in the import file and none of the distributions are applied to an invoice.	39 characters
TrxVoidedby	Y	Y	String -This field holds the reference number of the transaction that voided the record.	
VoidedByTransaction	Y	Y	String – The field holds the reference number of the transaction that voided a row.	
Weight	N	N	Double - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	

5.21 Payroll Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
BeginningBalance Transaction	Y	N	Boolean - Indicates the transaction is a beginning balance for an employee. True=beginning bal. & False=regular transaction.	
CashAccountID	Y	Y	String - Cash account number for the transaction.	15 characters
CashAcntDate ClearedInBankRec	Y	N	Variant - If the cash account used to cover the payroll check was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
CashAmount	N	<N/A>	Double - Net cash amount for the transaction calculated during the import process.	
CheckNumber	Y	N	String - Check number for the transaction.	20 characters
EmployeeFirstName	N	<N/A>	String - Employee first name - new with 2009	15 characters
EmployeeID	Y	Y	String - Employee ID for the transaction.	20 characters
EmployeeLastName	N	<N/A>	String - Employee last name - new with 2009	20 characters
EmployeeMI	N	<N/A>	String - Employee middle initial - new with 2009	1 character
EmployeeName	N	<N/A>	String - Employee Name	30 characters
EmployeeSuffix	N	<N/A>	String - Employee Suffix - new with 2009	4 characters
HoursSalaryAmount (1 to 20)	Y	N	Numeric (Real) - The number of hours for pay level 1-20 (if hourly) or the amount for pay level 1-20 (if salary).	
JobFieldAmount	Y	Maybe	Double - The job pay field amount for each line of distribution. Required if Number of Labor distributions is greater than 0. If employee is hourly, then this amount is calculated during the import process.	
JobFieldHours	Y	Maybe	Double - The job pay field hours for each line of distribution. Required if Number of Labor distributions is greater than 0. Leave this field blank if the employee is salary.	
JobFieldNumber	Y	Maybe	Integer - The job pay field number for each line of distribution; valid numbers are 0 through 9. Required if Number of Labor distributions is greater than 0.	
JobID	Y	Maybe	String - Job ID for a line of distribution. Required if Number of Labor distributions is greater than 0. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters

JobUsedforReimbursableExpense	Y	N	Boolean – True if used for reimbursable expenses on Sales/Invoicing task.	
LaborBurdenAmount	Y	N	Double – Labor burden expressed as amount. <i>New with 2006.</i>	
LaborBurdenPercent	Y	N	Double – Labor burden expressed as percent. <i>New with 2006.</i>	
LaborRowCount	Y	N	Long - Number of job distributions in the transaction; valid numbers are 1 to 10.	
NumberOfRecords	Y	Y	Long – Number of payroll transactions to Import or Export.	
PayAcntDateClearedInBankRec	Y	N	Variant - If the pay account used for a distribution line was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
PayExpAcntClearedInBankRec	Y	N	Variant - If the pay field expense G/L account for a given distribution line was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
PayFieldAccountID	Y	Y	String - The pay field G/L account for each row. Must be a valid account number from your Chart of Accounts.	15 characters
PayFieldAmount	Y	Y	Double - The pay field amount for each line of distribution. Leave blank if the field is a Memo type payroll field.	
PayFieldExpenseAccountID	Y	Maybe	String - The pay field expense G/L account for each line of employee ER distribution; it's required when importing employee ER distributions. Must be a valid account number from your Chart of Accounts.	15 characters
PayFieldMemoAmount	Y	Y	Double - The pay field Memo amount for each line of distribution. Leave blank if the field is a non-memo type field.	
PayFieldNumber	Y	Y	Integer - The field number for each row; valid numbers are 1 to 60. Gross fields range from 1 to 20; employee EE fields range from 21 to 50; employee ER fields range from 51 to 60.	
PayrollPayMethod			Integer – payroll pay method code: -1=salary, 2=hourly, 3=time - new with 2009	
PayPeriodEndDate	Y	Y	Variant - Pay period end date of the transaction. Must be in ##/##/## (month/day/yr) format.	
PayRowCount	Y	Y	Long - Number of pay rows in the transaction; valid numbers are 1 to 60.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
UsedForReimbursableExpense	Y	N	Boolean – True if used for reimbursable expenses on Sales/Invoicing task. <i>New with 2006.</i>	
WeeksInPayPeriod	Y	N	Integer – Number of weeks in the pay period for the distribution, valid numbers are 0 to 99.	

5.22 Peachtree Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. This data is not importable.

Field Name	Description of Field	Maximum Size
ApplicationPath	String – The directory where the executable files were installed.	255 characters
CompanyIsOpen	Boolean – True if a company is currently open.	
CompanyPath	String - The directory where the current open company is located.	255 characters
CompanyUsesPasswords	Boolean – True if the current company uses passwords.	
CompanyUsesPPS	Boolean – (Not sure what this is)	
CurrentCompanyGUID	String – A Unique identifier for the current open company.	39 characters
CurrentCompanyName	String – The name of the current open company.	39 characters
CurrentMultipleFlavorName	String – A short multiple-flavor mnemonic for Peachtree Accounting.	255 characters
CurrentPeriod	Long – The current accounting period for the current open company.	
CurrentTaxYear	Long – The current tax year for the current open company.	
CurrentUserAccessLevel (PermissionType)	Integer – True if the current user has access to on of the permission types. See code examples for more details.	
CurrentUserGUID	String – A Unique identifier for the current user.	39 characters
CurrentUserHasFullAccess (PermissionSummaryType)	Boolean – True if the current user has access to one of the summary type permission groups. See code examples for more details.	
CurrentUserID	String – The user ID that is currently logged into Peachtree Accounting.	
CustomerNumber	String – The customer number used during registration.	
DataPath	String - The directory where the companies are maintained.	255 characters
HelpPath	String – The location of the Peachtree Accounting help files.	255 characters
HWND	Long – A handle to the Peachtree Accounting main window.	
IniFileName	String – The file specification for the INI file used to store application specific settings for Peachtree Accounting.	
PeriodFromDate (1 to 41)	Date – The start dates for internal periods 1-41.	
PeriodToDate (1 to 41)	Date – The end dates for internal periods 1-41.	
PeriodsPerYear	Long – Current company PeriodsPerYear value	
ProductID	String – Short mnemonic for the Peachtree Accounting that is running.	
ProductName	String – The name of the Peachtree Accounting product	
ProductNumber	String – The product number of the currently running Peachtree Accounting.	
ProductSubcode	Integer – A subcode number for the currently running Peachtree Accounting.	

ProductType	String – The particular flavor of Peachtree Accounting application that is running.	
ProductTypeName	String - A short mnemonic name for the product type.	
ProductVersion	String – The version of the Peachtree Accounting product	
RegistrySubkey	String – The registry sub key where entries for Peachtree Accounting are stored.	
SerialNumber	String – The serial number used during registration.	
SessionGUID	String – A Unique identifier for the current session.	39 characters
SystemDate	Variant – The current system date used by the Peachtree Accounting product	
TaxRegistrationNumber	String -	
TaxTableVersion	String -	

5.23 Phase List Fields

These fields are available only in *Peachtree Complete Accounting* and *Peachtree Premium Accounting*.

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
CostType	Y	If UseCostCodes=True, then this field is disabled. Valid entries are blank, Labor, Materials, Equipment, Subcontractor, and Other.	
Description	Y	String – Descriptive string for the phase.	30 characters
Inactive	Y	Boolean - Inactive check box; True=Inactive, False=Active.	
NumberOfRecords	Y	Long – Number of records imported or exported.	
PhaseID	Y	String – The phase ID	20 characters
UseCostCodes	Y	Boolean – The Use Cost Codes check box in Maintain Phases. UseCostCodes=True if you use cost codes. UseCostCodes=False if you don't.	

5.24 Purchase Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a row. A positive amount denotes a debit, while a negative amount denotes a credit.	
APAmount	N	<N/A>	Double - Net accounts payable amount for the transaction calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit. This field is used for exporting only.	
APAccountGUID	N	<N/A>	String – Unique identifier for the APAccountID	39 characters
APAccountID	Y	Y	String - Accounts payable account number for the transaction.	15 characters
APDateClearedIn BankRec	N	N	Variant - If the transaction used a cash account on a vendor payment and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ###/###/## (month/day/yr) format.	
AppliedToPO	Y	N	Boolean - TRUE if distribution is applied to a purchase order. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	
ApplyToInvoice Number	Y	N	String - Invoice number to apply the credit memo to.	20 characters
ApplyToInvoiceRow	Y	See Desc.	Numeric - Indicates which row of the invoice the credit memo line applies to. Required if applying a credit memo to an invoice line.	
BeginningBalance Transaction	Y	N	Boolean - Indicates the transaction is a beginning balance for a vendor. True=beginning bal. & False=regular transaction. Note that BB transactions have only 1 line of distribution in addition to the 1st line.	
CreditMemo	Y	N	Boolean – True if the transaction is a credit memo.	
CustomerInvoice Number	Y	N	String – Drop ship customer’s invoice number	20 characters
CustomerSONumber	Y	N	String - Used for reference. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	20 characters
DateDue	Y	Y	Variant - Date due for the transaction. Must be in ###/###/## (month/day/yr) format.	
Description	Y	N	String - Description for a line of distribution.	160 characters
DiscountAmount	Y	N	Double - Discount amount for the transaction.	

DiscountDate	Y	N	Variant - Discount date for the transaction. Must be in ##/##/## (month/day/yr) format.	
DisplayedTerms	Y	N	String - The payment terms associated with the selected customer or vendor.	30 characters
DropShip	Y	N	Boolean - If used then set to TRUE. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	
DropShipCustomerID	Y	N	String - must match one of the valid customer IDs in the customer list. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	20 characters
GLAccountGUID	N	<N/A>	String – Unique identifier for the GLAccountID	39 characters
GLAccountID	Y	Y	String - G/L account number for a line of distribution.	15 characters
GLDateClearedIn BankRec	N	N	Variant - If the General Ledger account used on a chosen distribution was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
GUID	N	<N/A>	String – unique identifier for the purchase transaction	39 characters
InvoiceNumber	Y	Maybe	String - Invoice number for the transaction.	20 characters
InvoiceRow	Y	N	Numeric - Indicates the row of the individual line for the credit memo or invoice being added.	
ItemGUID	N	<N/A>	String – Unique identifier for the ItemID	39 characters
ItemID	Y	N	String - Inventory item ID for a row.	20 characters
JobGUID	N	<N/A>	String – Unique identifier for the JobID	39 characters
JobID	Y	N	String - Job ID for a line of distribution. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
NotePrintsAfterLine Items	Y	N	Boolean - Whether to print the P.O. Note after or before line items, True=after line items and False=before line items.	
NumberOfRecords	Y	Y	Long – number of transactions to import or export.	
Period	N	<N/A>	Integer – Period number for the transaction. Used in conjunction with the Transaction Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
PONote	Y	N	String – P.O. note for the transaction.	2000 characters

PONumber	Y	N	String - Must match a valid purchase order in the Purchase Order Journal. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	20 characters
PORow	Y	N	Long – the Purchase Order row number. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	
Quantity	Y	N	Double - Quantity for a row.	
ReturnAuthorization	Y	N	String - Used to include the return authorization code number on the credit memo.	20 characters
RowCount	Y	Y	Long - Number of distributions in the transaction; valid numbers are 1 to 147. The number of distributions for a beginning balance transaction will be 1.	
RowType	Y	Y	Integer – an unknown type code for row. Added at 2006.	
Serial Number	Y	Y	String - Serial number for a line of distribution. Note: Each serial number will be listed on a separate line.	30 characters
ShipToName	Y	N	String - Ship to name for the transaction.	30 characters
ShipToAddressLine1	Y	N	String - Ship to address line one for the transaction.	30 characters
ShipToAddressLine2	Y	N	String - Ship to address line two for the transaction.	30 characters
ShipToCity	Y	N	String - Ship to city for the transaction.	20 characters
ShipToState	Y	N	String - Ship to state for the transaction.	2 characters
ShipToZipcode	Y	N	String - Ship to ZIP Code for the transaction.	12 characters
ShipToCountry	Y	N	String - Ship to country for the transaction.	15 characters
ShipVia	Y	N	String - Ship via for the transaction.	12 characters
StockingQuantity	N	N	Double - The actual quantity used for costing. Ignored on import if present.	
StockingUnitPrice	N	N	Double - The actual price used for costing.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
TrxNumber	N	<N/A>	Long – Transaction number for the transaction. Used in conjunction with the Period Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you buy in different quantities for an item.	20 characters
UMNumStocking Units	Y	Maybe	Double - Required if you buy in different quantities	
UnitPrice	Y	N	Double - Unit price for a row.	
UPCSKU	N	N	String	20 characters

Multiware Toolkit for Peachtree

UsedForReimbursable Expense	Y	N	Boolean – True if used for reimbursable expenses on Sales/Invoicing task.	
VendorGUID	N	<N/A>	String – Unique identifier for the vendorID	39 characters
VendorID	Y	Y	String - Vendor ID for the transaction.	20 characters
VendorName	N	<N/A>	String - Vendor name for the transaction.	39 characters
WaitingOnBill	Y	N	Boolean - TRUE if Waiting on Bill from vendor is checked.	
Weight	N	N	String - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	8 characters

5.25 Purchase Order Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a row. A positive amount denotes a debit, while a negative amount denotes a credit.	
APAmount	N	<N/A>	Double - Net accounts payable amount for the transaction calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
APAccountGUID	N	<N/A>	String – Unique identifier for the APAccountID	39 characters
APAccountID	Y	Y	String - Accounts payable account number for the transaction.	15 characters
Closed	Y	N	Boolean - TRUE if purchase order is closed.	
CustomerInvoice Number	Y	N	String – Customer Invoice No. on Peachtree PO form.	20 characters
CustomerSONumber	Y	N	String – Customer SO Number on Peachtree PO form.	20 characters
Description	Y	N	String - Description for a line of distribution.	160 characters
DiscountAmount	Y	N	Double - Discount amount for the transaction.	
DisplayedTerms	Y	N	String - Description of purchase order terms.	18 characters
DropShip	Y	N	Boolean - If used then set to TRUE.	
DropShipCustomer GUID	N	<N/A>	String – Unique identifier for DropShipCustomerID	39 characters
DropShipCustomer ID	Y	N	String – Must match one of the valid customer IDs in the customer list.	20 characters
GLAccountGUID	N	<N/A>	String – Unique identifier for GLAccountID	39 characters
GLAccountID	Y	Y	Alphanumeric - G/L account number for a row.	15 characters
GUID	N	<N/A>	String – Unique identifier for the PO transaction	39 characters
InternalNote	Y	N	String - P.O. note (internal) for the transaction.	2000 characters
ItemGUID	N	<N/A>	String – Unique identifier for the ItemID	39 characters
ItemID	Y	N	String - Inventory item ID for a line of distribution.	20 characters
JobGUID	N	<N/A>	String – Unique identifier for the JobID	39 characters
JobID	Y	N	String - Job ID for a line of distribution. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters

NotePrintsAfterLineItems	Y	N	Boolean - Whether to print the P.O. note after or before line items, True=after line items and False=before line items.	
NumberOfRecords	Y	Y	Long – number of PO transactions for Import or Export.	
Period	N	<N/A>	Integer - Period number for the transaction. Used in conjunction with the Transaction Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
POGoodThruDate	Y	N	Variant – The Good Thru date for a P.O. type transaction. Used only if the P.O. field is True. Must be in ###/###/## (month/day/yr) format.	
PONote	Y	N	String - P.O. note (printed) for the transaction.	2000 characters
PONumber	Y	Maybe	String - Purchase order number for the transaction. Can be left blank.	20 characters
PORow	Y	N	Long - corresponds with the row number.	
Quantity	Y	N	Double - Quantity for a line of distribution.	
RemitToAddressLine1	Y	N	String – Vendor Remit To address, line 1. New with 2006.	30 characters
RemitToAddressLine2	Y	N	String – Vendor Remit To address, line 2. New with 2006.	30 characters
RemitToCity	Y	N	String – Vendor Remit To city. New with 2006.	15 characters
RemitToState	Y	N	String – Vendor Remit To state. New with 2006.	2 characters
RemitToZip	Y	N	String – Vendor Remit To Zip code. New with 2006.	12 characters
RemitToCountry	Y	N	String – Vendor Remit To country. New with 2006.	15 characters
RowCount	Y	Y	Long - Number of rows in the transaction; valid numbers are 1 to 147. The number of rows for a beginning balance transaction will be 1.	
SerialNumber	Y	Y	String - Serial number for a line of distribution. Note: Each serial number will be listed on a separate record.	30 characters
ShipToName	Y	N	String – Ship-to name for the transaction.	39 characters
ShipToAddressLine1	Y	N	String – Ship-to address line one for the transaction.	30 characters
ShipToAddressLine2	Y	N	String – Ship-to address line two for the transaction.	30 characters
ShipToCity	Y	N	String – Ship-to city for the transaction.	20 characters
ShipToState	Y	N	Alphanumeric – Ship-to state for the transaction.	2 characters
ShipToZipcode	Y	N	String – Ship-to ZIP Code for the transaction.	12 characters
ShipToCountry	Y	N	String - Ship to country for the transaction.	15 characters
ShipVia	Y	N	String - Ship via for the transaction.	12 characters
StockingQuantity	N	N	Double - The actual quantity used for costing.	
StockingUnitPrice	N	N	Double - The actual price used for costing.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ###/###/## (month/day/yr) format.	

TrxNumber	N	<N/A>	Long - Transaction number for the transaction. Used in conjunction with the Period Number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you buy in different quantities for an item.	20 characters
UMNumStocking Units	Y	Maybe	Double - Required if you buy in different quantities.	
UnitPrice	Y	N	Double - Unit price for a row.	
UPCSKU	N	N	String	20 characters
VendorGUID	N	<N/A>	String - Unique identifier for the VendorID	39 characters
VendorID	Y	Y	String - Vendor ID for the transaction.	20 characters
VendorName	N	<N/A>	String - Vendor name for the transaction.	39 characters
Weight	N	N	String - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	8 characters

5.26 Sales Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a line of distribution. A positive amount denotes a debit, while a negative amount denotes a credit.	
ApplyToInvoice Number	Y	N	String - Invoice number to apply the credit memo to.	20 characters
ApplyToProposal	Y	N	Boolean – If distribution is applied to a proposal, then TRUE, otherwise FALSE. <i>New with 2006.</i>	
ApplyToSO	Y	N	Boolean - If row is applied to sales order, then TRUE.	
ARAccountGUID	N	<N/A>	String – Unique identifier for the ARAccountID	39 characters
ARAccountID	Y	Y	String – Accounts receivable account number for the transaction.	15 characters
ARAmount	N	<N/A>	Double - Net accounts receivable amount for the transaction calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit.	
ARDateClearedIn BankRec	N	N	Variant - If the transaction used a cash account on a receipt and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
BeginningBalance Transaction	Y	N	Boolean - Indicates the transaction is a beginning balance for a customer. True=beginning bal. & False=regular transaction. Note that BB transactions have only 1 line of distribution in addition to the 1st line.	
CostOfSales AccountGUID	N	<N/A>	String – Unique identifier for the CostOfSalesAccountID	39 characters
CostOfSales AccountID	N	<N/A>	String - Cost of sales account number for a line of distribution retrieved from the Inventory item list during the import process.	15 characters
CostOfSalesAmount	N	<N/A>	Double - Cost of sales amount for a row, calculated during the import process.	
COSAcntDate ClearedInBankRec	N	N	Variant - If the cost of sales account for a given line-item row was cleared in account reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ##/##/## (month/day/yr) format.	
CustomerGUID	N	<N/A>	String – Unique identifier for the CustomerID	39 characters
CustomerID	Y	Y	String - Customer ID for the transaction.	20 characters
CustomerName	N	<N/A>	String - Customer name for the transaction.	39 characters

CustomerPONumber	Y	N	String – Customer P.O. for the transaction.	20 characters
DateDue	Y	Y	Variant - Date due for the transaction. Must be in ###/###/## (month/day/yr) format.	
Description	Y	N	String – Description for a row. If the row is a freight charge, the value for this field will be freight charge.	160 characters
DiscountAmount	Y	N	Double – Discount amount for the transaction.	
DiscountDate	Y	N	Variant - Discount date for the transaction. Must be in ###/###/## (month/day/yr) format.	
DisplayedTerms	Y	N	String – Displayed terms for the transaction.	18 characters
DropShip	Y	N	Boolean - If used, then set to TRUE. Note: This field is available only in <i>Peachtree Accounting</i> and <i>Peachtree Complete Accounting</i> .	
GLAccountGUID	N	<N/A>	String – Unique identifier for the GLAccountID	39 characters
GLAccountID	Y	Y	String - G/L account number for a row.	15 characters
GLDateClearedInBankRec	Y	N	Variant - If the General Ledger account used on a chosen row was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ###/###/## (month/day/yr) format.	
GUID	N	<N/A>	String – Unique identifier for the sales transaction	39 characters
InventoryAccountGUID	N	<N/A>	String – Unique identifier for the InventoryAccountID	39 characters
InventoryAccountID	N	<N/A>	String - Inventory account number for a row retrieved from the Inventory item list during the import process.	15 characters
InvAcntDateClearedInBankRec	N	N	Variant - If the transaction used an inventory account and was cleared in bank reconciliation, then this is the date it cleared. Otherwise, leave blank or exclude this field. Must be in ###/###/## (month/day/yr) format.	
InvoiceNote	Y	N	String - Invoice (printed) note for the transaction.	2000 characters
InvoiceNumber	Y	N	String - Invoice or credit memo number for the transaction.	20 characters
InternalNote	Y	N	String - Invoice (internal) note for the transaction.	2000 characters
IsCreditMemo	Y	N	Boolean - Whether or not the transaction is a credit memo, valid choices are [True], [False], or [Blank], where Blank=False.	
ItemGUID	N	<N/A>	String – Unique identifier for the ItemID	39 characters
ItemID	Y	N	String – Inventory item ID for a line of distribution.	20 characters
JobGUID	N	<N/A>	String – Unique identifier for the JobID	39 characters

JobID	Y	N	String - Job ID for a line of distribution. In Peachtree Complete and Peachtree Premium Accounting only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
NotePrintsAfterLine Items	Y	N	Boolean - Whether to print the invoice note after or before line items; True=after line items and False=before line items.	
NumberOfRecords	Y	Y	Long – Number of sales transactions imported or exported.	
Period	N	<N/A>	Integer – Period number for the transaction. Used in conjunction with the transaction number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
ProgressBilling Invoice	Y	N	Boolean – True if transaction is a progress billing invoice, False otherwise. New with 2006.	
Quantity	Y	N	Double – Quantity for a line of distribution.	
Quote	Y	N	Boolean - Quote check box; True=a quote and False=a regular transaction. Note that if you exclude this field, then it will be imported as a regular transaction.	
QuoteGoodThruDate	Y	N	Variant - The Good Thru date for a quote type transaction. Used only if the Quote field is True. Must be in ##/##/## (month/day/yr) format.	
QuoteNumber	Y	N	String - Quote # for the transaction. Used only if the Quote field is True.	13 characters
ReceiptNumber	Y	N	String - Receipt number for the transaction.	20 characters
RetainagePercent	Y	N	Double – value between 0 and 100. Only used with Construction version. New with 2006.	
ReturnAuthorization	Y	N	String - Used to include the return authorization code number on the credit memo.	20 characters
RowCount	Y	Y	Long – Number of rows in the transaction; valid numbers are 1 to 147. The number of rows for a beginning balance transaction is 1.	
RowNumber	Y	Maybe	Integer - Indicates the distribution line number of the individual lines for the credit memo or invoice being added. Note: The Sales Tax and Freight Amt lines must=0.	
SalesRepresentative GUID	N	<N/A>	String – Unique identifier for the SalesRepresentativeID	39 characters
SalesRepresentative ID	Y	N	String - Sales representative ID for the transaction.	20 characters
SalesTaxCode	Y	N	String - Sales tax code for the transaction.	8 characters
SalesTaxAuthority	Y	Y	Alphanumeric - Sales tax authority for a row.	

SerialNumber	Y	Y	Alphanumeric - Serial number for a line of distribution. Note: Each serial number will be listed on a separate record.	30 characters
ShipByDate	Y	N	Variant - Date by which the sales order should ship. Must be in ##/##/## (month/day/yr) format (Peachtree Accounting and Peachtree Complete only).	
ShipDate	Y	N	Variant - Ship date for the transaction.	
ShipToName	Y	N	String – Ship-to name for the transaction.	30 characters
ShipToAddressLine1	Y	N	String – Ship-to address line one for the transaction.	30 characters
ShipToAddressLine2	Y	N	String – Ship-to address line two for the transaction.	30 characters
ShipToCity	Y	N	String – Ship-to city for the transaction.	20 characters
ShipToState	Y	N	String – Ship-to state for the transaction.	2 characters
ShipToZipcode	Y	N	String – Ship-to ZIP Code for the transaction.	12 characters
ShipToCountry	Y	N	String – Ship-to country for the transaction.	15 characters
ShipVia	Y	N	String - Ship via for the transaction.	12 characters
SONumber	Y	N	String – S.O. or Proposal number must match a valid S.O. or Proposal number in the Sales Order Journal.	
SORowNumber	Y	Maybe	Numeric - Indicates which distribution of the invoice the credit memo line applies to. Required if applying credit memo to an invoice line.	
StatementNote	Y	N	String - Statement (printed) note for the transaction.	160 characters
StatementNotePrintsBeforeRef	Y	N	Boolean – Whether to print the statement note before or after invoice reference field; where True=before invoice reference and False=after invoice reference.	
StockingQuantity	N	N	Double - The actual quantity used for costing.	
StockingUnitPrice	N	N	Double - The actual price used for costing.	
TaxType	Y	Y	Integer– The tax type for a row, valid numbers are 0 to 26. If the row is a freight charge, the export value is 26. 0 is used for the TaxType.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in date format.	
TrxNumber	N	<N/A>	Long - Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you sell in different quantities for an item.	20 characters
UMNumStockingUnits	Y	Maybe	Double - Required if you sell in different quantities for item.	
UnitPrice	Y	N	Double - Unit price for a line of distribution.	
UPCSKU	N	N	String – UPC/SKU code	20 characters

Multiware Toolkit for Peachtree

VoidedBy Transaction	Y	Y	This field holds the reference number of the transaction that voided the record.	
Weight	N	N	String - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	8 characters

5.27 Sales Order Journal Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
Amount	Y	Y	Double - Amount for a row. A positive amount denotes a debit, while a negative amount denotes a credit.	
ARAmountGUID	N	<N/A>	String – Unique identifier for the ARAccountID	39 characters
ARAccountID	Y	Y	String – Accounts receivable account number for the transaction.	15 characters
ARAmount	N	<N/A>	Double - Net accounts receivable amount for the transaction, calculated during the import process. A positive amount denotes a debit, while a negative amount denotes a credit. This field is used for exporting only.	
Closed	N	N	Boolean - TRUE if order is closed, FALSE if order is still open.	
CustomerGUID	N	<N/A>	String – Unique identifier for the CustomerID	39 characters
CustomerID	Y	Y	String – Customer ID for the transaction.	20 characters
CustomerName	N	<N/A>	String – Customer name for the transaction.	39 characters
CustomerPONumber	Y	N	String – Customer P.O. for the transaction.	20 characters
Description	Y	N	String - Description for a row. If the row is a freight charge, the value for this field will be freight charge.	160 characters
DiscountAmount	Y	N	Double – Discount amount for the transaction.	
DisplayedTerms	Y	N	String – Displayed terms for the transaction.	18 characters
DropShip	Y	N	Boolean - If used, then set to TRUE.	
GLAccountGUID	N	<N/A>	String – Unique identifier for the GLAccountID	39 characters
GLAccountID	Y	Y	String - G/L account number for a row.	15 characters
GUID	N	<N/A>	String – Unique identifier for the Sales Order transaction	39 characters
InternalNote	Y	N	String - Invoice (internal) note for the transaction.	2000 characters
InvoiceNote	Y	N	String - Invoice (printed) note for the transaction.	2000 characters
ItemGUID	N	<N/A>	String – Unique identifier for the ItemID	39 characters
ItemID	Y	N	String - Inventory item ID for a row.	20 characters
JobGUID	N	<N/A>	String – Unique identifier for the JobID	38 characters

JobID	Y	N	String - Job ID for row. In Peachtree Complete only: When importing any combination of jobs, phases, or cost codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	20 characters
NotePrintsAfter LineItems	Y	N	Boolean – Whether to print the invoice note after or before line items; True=after line items and False=before line items.	
NumberOfRecords	Y	Y	Long – Number of Sales Orders imported or exported.	
Period	N	<N/A>	Numeric (Whole) – Period number for the transaction. Used in conjunction with the transaction number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
Proposal	Y	N	Boolean – TRUE if transaction is a proposal, FALSE if it is not. <i>New with 2006.</i>	
ProposalAccepted	Y	N	Boolean – TRUE if Proposal has been accepted, FALSE if it has not. <i>New with 2006.</i>	
Quantity	Y	N	Double - Quantity for a row.	
QuoteNumber	Y	N	String – Used if sales order was once a quote.	20 characters
RowCount	Y	Y	Long - Number of rows in the transaction; valid numbers are 1 to 147. The number of rows for a beginning balance transaction is 1.	
SalesOrderNumber	Y	Y	String – S.O. or Proposal number, must match a valid S.O. or Proposal number in the Sales Order Journal.	20 characters
SalesRepresentative GUID	N	<N/A>	String – Unique identifier for the SalesRepresentativeID	39 characters
SalesRepresentative ID	Y	N	String - Sales representative ID for the transaction.	20 characters
SalesTaxAuthority	Y	N	String - Sales tax authority for a row.	8 characters
SalesTaxCode	Y	Y	String - Sales tax code for the transaction.	8 characters
ShipByDate	Y	N	Variant - Date by which the sales order should ship. Must be in ##/##/## (month/day/yr) format.	
ShipToName	Y	N	String – Ship-to name for the transaction.	30 characters
ShipToAddressLine1	Y	N	String – Ship-to address line one for the transaction.	30 characters
ShipToAddressLine2	Y	N	String – Ship-to address line two for the transaction.	30 characters
ShipToCity	Y	N	String – Ship-to city for the transaction.	20 characters
ShipToState	Y	N	String – Ship-to state for the transaction.	2 characters
ShipToZipcode	Y	N	String – Ship-to ZIP Code for the transaction.	12 characters
ShipToCountry	Y	N	String – Ship-to country for the transaction.	15 characters
ShipVia	Y	N	String – Ship via for the transaction.	12 characters

SORow	Y	N	Long - This is a required field when saving a row to a sales order or proposal.	
StatementNote	Y	N	String - Statement (printed) note for the transaction.	160 characters
StatementNotePrints BeforeRef	Y	N	Boolean – Whether to print the statement note before or after invoice reference field, True=before invoice reference and False=after invoice reference.	
StockingQuantity	N	N	Double - The actual quantity used for costing.	
StockingUnitPrice	N	N	Double - The actual price used for costing.	
TaxType	Y	Y	Integer - Tax type for a row, valid numbers are 0 to 26. If the row is a freight charge, the export value will be 26. 0 is used for a tax row.	
TrxDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format.	
TrxNumber	N	<N/A>	Numeric (Whole) - Transaction number for the transaction. Used in conjunction with the period number to identify where a transaction (which is composed of several lines of distribution) begins and ends.	
UMID	Y	Maybe	String - Used (and required) instead of Item ID if you sell in different quantities for an item.	20 characters
UMNum Stocking Units	N	Maybe	Double - Required if you sell in different quantities for an item.	
UnitPrice	Y	N	Double - Unit price for a row.	
UPCSKU	N	N	String	20 characters
Weight	N	N	String - The weight of the item in the selected unit of measure. Will be the weight from the Item Multi-Packs window if you chose to sell in different quantities for the item.	8 characters

5.28 Sales Tax Authorities Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Sales Tax Authorities data is not importable.

Field Name	Description of Field	Maximum Size
AccountDescription	String – Description of the GL account	30 characters
AccountID	String – ID of the GL account	15 characters
Description	String – Descriptive name of the tax authority	30 characters
GUID	String – unique identifier for the tax authority record	39 characters
ID	String – ID of the tax authority	8 characters
Rate	Double – Single Tax rate for the tax authority, or, for formula, the first tax rate of the formula.	
Rate2	Double – the second tax rate for tax formula	
TaxBasis	Double – 0 = “Total taxable sales”, 1 = “Each taxable line item”	
TaxLimit	Double – Amount above which rate switches to second tax rate.	
UsesFormula	Boolean – True if a formula is used for tax rate	
VendorID	String – VendorID of the tax authority	20 characters
VendorName	String – Description of the tax authority	30 characters

5.29 Sales Tax Codes Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Sales Tax Codes data is not importable.

Field Name	Description of Field	Maximum Size
AccountDescription	String – Description of the Account ID for a tax authority	30 characters
AccountID	String – Account ID for a tax authority	15 characters
AuthDescription	String – Description of a tax authority	30 characters
AuthID	String – ID of a tax authority.	8 characters
GUID	String – Unique identifier for the SalesTaxCodeID	39 characters
NumberOfAuthorities	Long – Number of tax authorities included in the sales tax code	
SalesTaxCodeID	String – Sales Tax Code ID.	8 characters
SalesTaxCodeDescription	String – Description of Sales Tax Code.	30 characters
TaxFreight	Boolean – True if freight is taxable for this sales tax code.	
TaxRate	Double – Tax rate of a tax authority	
VendorID	String – VendorID for a tax authority	20 characters
VendorName	String – Name of the vendor for a tax authority	30 characters

5.30 Shipping Methods Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Shipping Methods data is not importable.

Field Name	Description of Field	Maximum Size
GUID	String – Unique identifier for the shipping method.	39 characters
Number	Integer – Number of the shipping method.	
ShippingMethod	String – Description of the shipping method.	20 characters

5.31 Time Ticket Register Fields

These fields are available only in *Peachtree Complete Accounting* and *Peachtree Premium Accounting*.

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export). The **Required** column shows those fields that must be provided.

Field Name	Import?	Required	Description of Field	Maximum Size
ActivityItemID	Y	Y	String - must be a valid inventory item set up with Item Class=6 (activity item).	20 characters
BillingAmount	Y	Y	Double – Required if Billing Type=4 (Flat Rate). Must be between 0.00 to 999999999.99. If Billing Type=1, 2, or 3, then this field will be ignored. During import, Billing Amount is calculated as Billing Rate multiplied by Unit Duration. If Billing Type=3 (No Charge) and the value is not zero or blank you will receive an error.	
BillingRate	Y	N	Double - Rate used to calculate billing amount based on duration. This field is required if Billing Type=1, 2, or 3. Values can be 0.00 to 999999999.99. If Billing Type=4 (Flat Rate), then this field must be blank.	
BillingStatus	Y	Y	Integer - Billing status of time ticket. Valid numbers are 1 through 4, where 1=Billable, 2=Non-billable, 3=No Charge, and 4=Hold. If Has been used in Sales/Invoicing is true, then only 1=Billable and 3=No Charge are accepted. If Has been used in Sales/Invoicing is false, then values 1, 2, 3, and 4 are accepted.	
BillingType	Y	Y	Integer - Billing Type for ticket. This is a required field. Valid numbers are 1 through 4, where 1=Employee Rate, 2=Activity Rate, 3=Override Rate, and 4=Flat Rate. If Employee/Vendor=1 (vendor), then Billing Type cannot be 1 (Employee Rate).	
Break	Y	N	Time - Break during manual time duration in HH:MM format (i.e., 01:45). This field is not required if Manual/Timed Option=0 (Manual Time Entry). If Manual/Timed Option=1 (Timed Duration), this field is ignored.	Cannot exceed the difference between the Start and End time.
CompletedForID	Y	Y	String - If Customer/Job/Adm=1 (Customer), then must be a valid customer ID. If Customer/Job/Adm=2 (Job), then must be a valid job ID. If Customer/Job/Adm=3 (Administrative), field will be ignored. This field is required if Customer/Job/Adm=1 or 2. Note: If phase and cost code data are used, then the Job ID field must include a valid phase or cost code. When importing any combination of jobs, phases, or cost	20 characters

			codes, you must separate the items with commas and enclose the entire string with quotes. For example: "jobid,phase,costcode".	
CustomerOrJobOrAdm	Y	Y	Integer - Ticket completed for. Valid numbers are 1 through 3, where 1=Customer, 2=Job, and 3=Administrative.	
Duration	Y	N	Time - Duration time in HH:MM format (i.e., 08:45). If Manual/Timed Option=1 (Timed Duration), this field must contain a value in the HH:MM format up to 23:59. If Manual/Timed Option=0 (Manual Time Entry), then this field is ignored. The import will calculate the value based on Start Time, End Time, and Break.	Cannot exceed 23:59
EmployeeOrVendor	Y	Y	Integer - Ticket recorded by. Valid numbers are 0 through 1, where 0=Employee and 1=Vendor. If blank, import will assume value is 0 (Employee).	
EndTime	Y	N	Time - Ending manual time in HH:MM AM or PM format (i.e., 08:45 AM). This field is required if Manual/Timed Option=0 (Manual Time Entry). If Manual/Timed Option=1 (Timed Duration), this field is ignored.	Cannot exceed 23:59
InternalMemo	Y	N	String – Internal note for time ticket. Carriage returns and line feeds will be removed. Avoid using double quotes in memo text.	2000 characters
InvoiceNumberUsed	Y	N	String - Required if "Has been used in Sales/Invoicing"=TRUE. The number is based on the sales invoice number that uses this ticket. During import, if the sales invoice number referenced here does not exist in the Peachtree Sales Journal, if the ticket is for a customer and does not match the customer on the sales invoice referenced, or if the ticket is for a job and the ticket job ID, phase, or cost code does not match the customer on the referenced sales invoice, an error will be issued. To avoid these errors, you must import the sales journal prior to ticket data. If the ticket has not been assigned to an invoice, this field is blank.	20 characters
ManualOrTimedOption	Y	Y	Integer - Manual time entry or Timed Duration options. 0=Manual Timed Entry, and 1=Timed Duration.	
PayLevel	Y	N	True – Required if EmployeeOrVendor=0 (employee). This field represents the employee hourly or salary pay level (1-10) to associate with ticket. The pay level referenced must have a defined rate or the import will produce an error. If the EmployeeOrVendor=1 (vendor), then the field must be blank.	Numerals1-10
RecordedByID	Y	Y	String - If EmployeeOrVendor=0, must be a valid employee ID. If EmployeeOrVendor=1, must be a valid vendor ID.	20 characters
StartTime	Y	N	Time - Starting manual time in HH:MM AM or PM format (i.e., 08:45 AM). This field is required if Manual/Timed	Cannot exceed 12:59

			Option=0 (Manual Time Entry). If Manual/Timed Option=1 (Timed Duration), this field is ignored.	
TicketDate	Y	Y	Variant - Date of the transaction. Must be in ##/##/## (month/day/yr) format. Date must be in either the last closed fiscal year or the two currently open fiscal years.	
TicketDescription For Invoice	Y	N	String - Description for time ticket that could potentially be used as a line item description when applied to a sales invoice. Avoid using double quotes in description text.	160 characters
TicketNumber	Y	Y	String - Cannot be blank and must be unique.	20 characters
UnitDuration	N	N	Double – This is calculated by Peachtree as the duration converted to decimal format. During import, this field will be ignored. Peachtree will convert and add the field based on the imported Duration time.	
UsedInPayroll	Y	Y	Boolean - TRUE if time ticket used in payroll for employee set up with Hourly-Time Ticket Hours pay method. FALSE if not used in payroll.	
UsedInSalesInvoice	Y	Y	Boolean - TRUE if used in Sales/Invoicing, FALSE if unused in Sales/Invoicing. Note: If this field is blank, it is considered to be FALSE.	

5.32 Unit/Measure List Fields

Note: This data is not available due to a bug in Peachtree.

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
UMID	Y	String	20 characters
UMDescription	Y	String	30 characters
Inactive	Y	Boolean - Inactive check box; True=Inactive, False=Active.	
NumberOfStockingUnits	Y	Integer - The number of stocking units, as defined in Maintain Units/Measures	

5.33 Vendor Defaults Fields

The following table lists the fields available for export, with a brief description of the field and (when necessary) a character limit for the field. The Sales Tax Authorities data is not importable.

Field Name	Description of Field	Maximum Size
COD	Boolean – True if the default terms for vendor is C.O.D.	
CreditLimit	Long – Default total amount of credit vendor allows.	
CustomFieldEnabled (1 to 5)	Boolean – Indicates whether or not vendor custom fields 1-5 are enabled.	
CustomField Label (1 to 5)	String – The labels for vendor custom fields 1-5.	40 characters
DiscountDays	Integer – The default number of days past the invoice date beyond which vendor will not allow a discount.	
DiscountPercent	Double – The default percent of the total invoice amount that will be allowed to vendor as a discount.	
DueDays	Integer – If terms are due in a number of days, this is the default number of days. If terms are due on a day of next month, this is the default day number of next month.	
DueInNumberOfDays	Boolean – True if payment is due by default in a number of days.	
DueMonthEndTerms	Boolean – True if payment is due by default at end of the month.	
DueOnDayOfNextMonth	Boolean – True if payment is due by default on a specific day of the next month.	
Prepaid	Boolean – True if default terms for vendor is Prepaid.	
PurchaseAccount	String – Purchase Account ID for vendor.	15 characters
TermsString	String – Textual description of the terms based on the settings of other fields.	

5.34 Vendor List Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
AccountNumber	Y	String - Account # as shown under the Purchase Defaults Tab in Vendor Maintenance	15 characters
AddressLine1	Y	String – Vendor address, line one.	30 characters
AddressLine2	Y	String - Vendor address, line two.	30 characters
City	Y	String - Vendor city	15 characters
COD Terms	Y	Boolean - Vendor Terms, C.O.D. check box. If Use Standard Terms is True, then the system will use standard terms and ignores this field.	
Contact	Y	String – Vendor contact name	20 characters
Country	Y	String - Vendor country	15 characters
CreditLimit	Y	Double – Vendor Terms, Credit Limit. If UseStandardTerms is True, then the system will use standard terms and ignores this field.	
CurrentBalance	N	Double - Current accumulated Balance forward for customer.	
CustomField Description (1 to 5)	N	String – Label for vendor custom fields 1-5	40 characters
CustomFieldValue (1 to 5)	Y	String - The text value of vendor custom field 1-5 (entered in Maintain Vendors).	40 characters
DiscountDays	Y	Integer - Vendor Terms, Discount Days; valid numbers are 0 through 999. If UseStandardTerms is True, then the system will use standard terms and ignore this field.	
DiscountPercent	Y	Double - Vendor Terms, Discount Percent; use 0.00 through 100.00. If UseStandardTerms is True, then the system will use standard terms and ignore this field.	
DueDays	Y	Numeric (Whole) - Vendor Terms, Due Days; this field is Due on the x day of next month OR Net due in x days based on the Terms Type. If it's due on x day of next month, then valid numbers are 0 to 31. <more> If it's net due in x days, valid number are 0 through 999. If UseStandardTerms is True, then the system will use standard terms and ignore this field.	
DueMonthEndTerms	Y	Boolean – Vendor Terms, Due at end of month; valid choices are [True] or [False]. True = Due at end of month, False = not Due at end of month. If UseStandardTerms is True, then the system will use standard terms and ignore this field.	
FaxNumber	Y	String - Vendor fax number	20 characters

FormDelivery Method	Y	Integer - valid numbers are 0 and 1, where 0=Paper and 1=E-mail (entered on Maintain Vendors, Purchase Defaults tab)	
GLPurchase AccountGUID	N	String – Unique identifier for the GLPurchaseAccountID	39 characters
GLPurchase AccountID	Y	String - G/L account number for purchases. Must be a valid account number from your Chart of Accounts.	15 characters
GUID	N	String – Unique identifier for the vendor record.	39 characters
Inactive	Y	Boolean – Inactive check box; valid choices are [True] or [False], where True=Inactive and False=Active.	
IncludePurchaseRep	Y	Boolean – True = CC Purchase Rep, False = do not CC Purchase Rep (entered on Maintain Vendors, Purchase Defaults tab)	
LastInvoiceAmount	N	Double - Amount of last invoice from vendor	
LastInvoiceDate	N	Variant - Date of last invoice received from vendor. Must be in ##/##/## (month/day/yr) format.	
LastPaymentAmount	N	Double - Last amount vendor was paid	
LastPaymentDate	N	Variant - Last day vendor was paid. Must be in ##/##/## (month/day/yr) format.	
NumberOfRecords	Y	Long – Number of vendor records imported or exported.	
Payments (0 to 41)	N	Numeric (Real) - Payments/Cash per period.	
PaymentsAddrType	Y	String – Address type set up as default for payments in Address Defaults. Valid values are Mail to, Remit to 1, ... , Remit to 20. <i>New with 2006.</i>	
POAddrType	Y	String – Address type set up as default for purchase orders in Address Defaults. Valid values are Mail to, Remit to 1, ... , Remit to 20. <i>New with 2006.</i>	
PrepaidTerms	Y	Boolean - Vendor Terms, Prepaid check box. If UseStandardTerms is True, then the system will use standard terms and ignores this field.	
PurchaseRepID	Y	String - Employee ID (entered in Maintain Employees/Sales Reps)	20 characters
Purchases (0 to 41)	N	Numeric (Real) - Purchases per period.	
RemitToAddressLine 1 (1-20)	Y	String – Vendor remit to address line 1 (1-20). <i>New with 2006.</i>	30 characters
RemitToAddressLine 2 (1-20)	Y	String – Vendor remit to address line 2 (1-20). <i>New with 2006.</i>	30 characters
RemitToCity (1-20)	Y	String – Vendor remit to city (1-20). <i>New with 2006.</i>	15 characters
RemitToCountry (1-20)	Y	String – Vendor remit to country (1-20). <i>New with 2006.</i>	15 characters
RemitToName (1-20)	Y	String – Vendor remit to address name (1-20). <i>New with 2006.</i>	39 characters

RemitToState (1-20)	Y	String – Vendor remit to state (1-20). <i>New with 2006.</i>	2 characters
RemitToZipcode (1-20)		String – Vendor remit to Zip code (1-20). <i>New with 2006.</i>	12 characters
ShipmentsAddrType	Y	String – Address type set up as default for shipments in the address defaults. Values are: Mail to, Remit to 1, ... , Remit to 20. (Peachtree Complete and Peachtree Premium only.) <i>New with 2006.</i>	
ShipViaCode	Y	Integer - Vendor default ship method, as set up in Maintain Default Information, Inventory Items; valid numbers are 0 through 9.	
ShiViaText	N	String – Descriptive text for ShipViaCode	20 characters
State	Y	String - Vendor state	2 characters
TaxIDNumber	Y	Alphanumeric - Vendor tax ID number	20 characters
Telephone1	Y	String - Vendor phone number 1	20 characters
Telephone2	Y	String - Vendor phone number 2	20 characters
TermsType	Y	Boolean - Vendor Terms, Due on Day of Month OR Due in # of Days;]. True = Due on Day of Month, False = Due in # of Days. If UseStandardTerms is True, then the system will use standard terms and ignores this field.	
TermsText	N	String – Textual description of the terms.	
UseStandardTerms	Y	Boolean - Vendor Terms, Use Standard Terms check box,	
Vendor1099Type	Y	Integer - Vendor 1099 Setting; valid numbers are 0 through 3, where 0="Box 1 or Box 7" option, 1="1099 MISC - Box 7 Only" option, 2="1099 INT - Box 1 Only" option, or 3="None" option.	
VendorEmail	Y	String - Vendor e-mail address (use the <i>name@company.com</i> format)	64 characters
VendorID	Y	String – Vendor ID number	20 characters
VendorName	Y	String – Vendor name	39 characters
VendorSinceDate	Y	Variant - The date the vendor is added to the system. Must be in ##/##/## (month/day/yr) format.	
VendorType	Y	String - Vendor type category	8 characters
VendorWebsite	Y	String - Vendor Web site address (for example, <i>www.company.com</i>)	64 characters
Zipcode	Y	String - Vendor ZIP Code	12 characters

5.35 Work Ticket Fields

The following table lists the fields available for import or export, with a brief description of the field and (when necessary) a character limit for the field. The **Import?** column identifies which fields are available for import (all are available for export).

Field Name	Import?	Description of Field	Maximum Size
AssemblyID	Y	String – Assembly Item ID of item being built.	20 characters
AssemblyDescription	Y	String – Description of the assembly being built.	30 characters
AssemblyRevision Number	Y	Long – Sequential, system-generated tracking of revisions	
WorkTicketNumber	Y	String – Work Ticket Number	
TicketDate	Y	Variant – Date the work ticket was entered.	
Closed	Y	Boolean – True if the work ticket is inactive.	
QuantityToBuild	Y	Double – The quantity to build per work ticket.	
SupervisorID	Y	String – The EmployeeID specified as the supervisor for the work ticket.	20 characters
NeededBy	Y	Variant – Date the completed assemblies are required.	
TicketStarted	Y	Variant – Date that work begins on the work ticket.	
TotalEstHours	Y	Variant – Estimated time in HH:MM AM or PM format.	Cannot exceed 9999:59
TicketComplete	Y	Variant – Date the work is finished.	
WorkTicketNote	Y	String – Invoice (printed) note for the work ticket.	2000 characters
SerialNumber	Y	String – Serial number for a component row.	30 characters
NumberOfRecords	Y	Long – Number of work tickets imported or exported.	
ComponentsCount	Y	Long – Number of components in the assembly.	
ComponentItemID	Y	String – Item ID for a component of the assembly.	20 characters
ComponentQtyRequired	Y	Double – The quantity of a particular component needed to build a single assembly item.	
ComponentActHours	Y	Variant – Actual time spent for each component in HH:MM AM or PM format.	
ComponentFinished	Y	Boolean – True if the component is finished.	

6 Addendum

6.1 SDK Access

Make sure the roles of the user include SDK full access for mwToolkit use. Under System scroll down to User Management.

User Management

Update your password for this company. [Change My Password Now](#)

Set up users and security access rights for this company (Administrator only). [Set Up Security Now](#)

See a list of all users who are logged in. [View Logged In Users](#)

The Accountant & Administrator roles have full SDK access by default. Other roles may need that added.

User List
Roles List
Crystal Reports/DataAccess

Role	Description
Accountant	Full access to all task areas under Banking & GL
Administrator	Full access to all task areas
AP Manager	Full access to all task areas under Vendors & Purchases
AP Specialist	Limited access to task areas under Vendors & Purchases
AR Manager	Full access to all task areas under Customers & Sales
AR Specialist	Limited access to task areas under Customers & Sales
Banking Manager	Access to areas like Payments, Write Checks, and Select for Deposit
Inventory Mgr	Full access to all task areas under Inventory & Services
Payroll Manager	Full access to all task areas under Employees & Payroll

New Role
View/Edit Role
Copy Role
Delete Role

A role is a set of security rights that can be given to one or more users. Using roles saves time because users who have the same responsibilities can be given the same role. To give a role to an existing user, highlight the user's name on the User List and click the "Edit user's roles" button.

Close
Help

Click Company on the left then scroll down to Tasks then SDK Data Access. Make sure the designated target user role has full access set.

Role Setup - Bellwether Garden Supply

Role Name:

RoleDescription:

Company Access:

Task Area	Access Level
Action Items	Full Access
Change Accounting Period	Full Access
Transactions in Prior Periods	Full Access
Year-End Wizard	Full Access
Find Transactions	Full Access
Post	Full Access
Un-Post	Full Access
Purge	Full Access
Time and Expense Tickets	Full Access
SDK Data Access	Full Access

Set security for Sage 50 Fixed Assets and the SDK, which lets your company's customized applications communicate with the Sage 50 program. In order to run Sage Partner applications, a user must have full access to the SDK.

6.2 Sage Partners Security Level

Inspect the Sage Partners Security Level if you are having difficulties connecting to Sage 50 from the mwToolkit.

